

Renewing Your Teaching Certificate and PD Points Frequently Asked Questions

How many inservice points do I need to renew my Professional Educator's Certificate?

You must earn 100 inservice points and 20 ESE points for a total of 120 points per 5-year validity period, more details can be found at [FLDOE](#). For questions about [Temporary](#) Certificates, please contact [Tiffany Walker](#).

Which ESE points will count towards renewal?

The FLDOE specifies that ESE points earned as a Teacher can be banked after July 1, 2014, meaning any unused ESE points earned after July of 2014 will carry forward towards your next renewal period.

How do I see my inservice and ESE credits for this validity period?

The Credit Bank lists in-service and ESE points that are available (unused) for your current renewal period. Click on the Transcript tab of MyPGS and the Credit Bank is listed before the transcript.

How do I search for available Professional Development on MyPGS?

To search for PD in MyPGS click on the "Search PD" tab and search by keyword or by date.

I have attended a VCS training, why are my points not showing in MyPGS?

Please contact your section's facilitator to see why the points were not awarded. It is possible that the facilitator did not award points for certain trainings, has not closed the roster, marked you absent, or did not receive a follow-up activity that was necessary for you to submit before you can be marked complete.

I have attended workshops/clinics/professional development outside of VCS- how do I get points for this?

For PD within your validity period- please fill out the Professional Learning Implementation and Evaluation Evidence (PLIEE) form and attach the certificate of completion or agenda showing dates and hours of training. Send this to [Sarah Dowdell](#) so that she can enter your points.

I have completed or taught a college course during my validity period, can this be converted into points?

Yes, up to 6 semester hours of college/university classes that you have taught or classes that you have completed and earned at least a C during your current validity period may be converted to inservice points. One semester hour equals 20 points. Please send the College conversion application and required verification to [Sarah Dowdell](#).

How do I get my PD from my previous out-of-county school entered on MyPGS?

If you wish to have inservice credits you earned in another Florida school district transferred to Volusia County you must [contact your previous county](#) to request this. The school will send the official transfer form to Sarah Dowdell at sdowdell@volusia.k12.fl.us or mailed to:

Sarah Dowdell
Professional Learning & School Improvement
Volusia County School District
PO Box 2118
DeLand FL 32721-2118

I am ready to renew my Teaching Certificate, what do I do next?

Please email Teacher-Certification@volusia.k12.fl.us to let HR know to upload your points to the FLDOE.