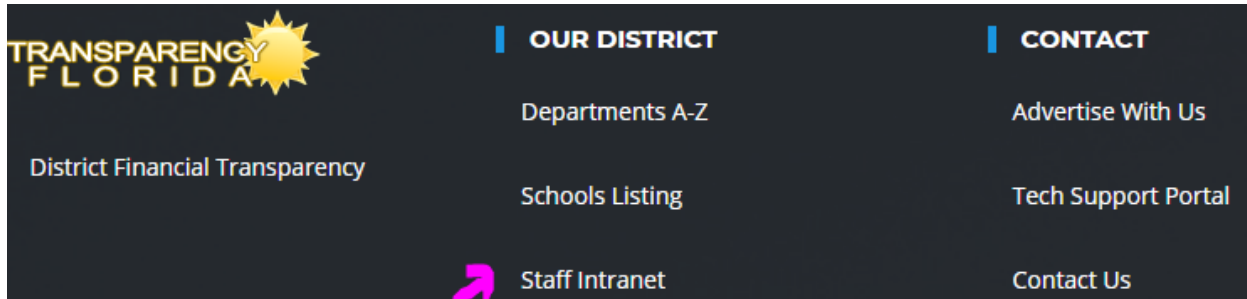


# How to Register for a MyPGS Course

Log in using your VCS login name and password. If the VCS login is unknown, call x20000.

Go to the VCS website: [www.vcsedu.org](http://www.vcsedu.org)

Scroll down to the bottom of the webpage and click on Staff Intranet.




Then click on MyPGS (Employees) which is found under Staff Applications.



This will take you to your MyPGS Homepage.

Home Transcript PD Help Search PD Evaluation Participation My Evaluations

Welcome (Support)



Welcome to "My Professional Growth System" or "MyPGS".

My Courses

My Learning

Courses Completed

Click on **Search PD** tab & type in your section number and click Search. If you do not have a section number you can use a keyword or click advanced and filter by date to search for PD. Click "search"

Home My Evaluation VSET Help PD Help **Search PD** Transcript

Course Search

Use quotation marks (i.e., "science in the classroom") to search for an exact phrase.

88556


[Advanced Search](#) [Show All](#)

This will bring up the whole Course and all of its sections, to view hidden sections click the "View All Sections" at the bottom right of the search results screen.

Home My Evaluation VSET Help PD Help **Search PD** Transcript

Search Results

(1) Results for 88556 Sort By: Course Title: A to Z

 Instructor Led #74084 SIS: Focus for Teachers

This foundational course for all Instructional staff covers general navigation, gradebook, attendance, discipline, and general reporting capabilities in Focus, our new Student Information System (SIS).

Views 0

Select a section to register

#88553 SIS: Focus for Teachers (Volusia LEARN\$)	<input type="button" value="i"/>	06/10/2019 @ 8:00 AM	<input type="button" value="Full"/>	
#88554 SIS: Focus for Teachers (Volusia LEARN\$)	<input type="button" value="i"/>	06/10/2019 @ 12:30 PM	<input type="button" value="Seats:97 left of 300"/>	<input type="button" value="Register"/>
#88555 SIS: Focus for Teachers (Volusia LEARN\$)	<input type="button" value="i"/>	06/11/2019 @ 8:00 AM	<input type="button" value="Seats:75 left of 300"/>	<input type="button" value="Register"/>

[View All Sections](#)

Click on Register by the Section and date that you want.



Instructor Led

#74084 SIS: Focus for Teachers

This foundational course for all instructional staff covers general navigation, gradebook, attendance, discipline, and general reporting capabilities in Focus, our new Student Information System (SIS).

Credit

Views 0

Select a section to register

#88553 SIS: Focus for Teachers (Volusia LEARNS!)	06/10/2019 @ 8:00 AM	Full	
#88554 SIS: Focus for Teachers (Volusia LEARNS!)	06/10/2019 @ 12:30 PM	Seats:97 left of 300	<a href="#">Register</a>

Verify the section information (take note of the time, date, and location) and Click Next to confirm.

Confirm Course Selection

Please confirm the following information to complete the course registration. Click Next to continue

Course Information

<b>Course Title:</b>	SIS: Focus for Teachers	<b>Location</b>					
<b>Section:</b>	SIS: Focus for Teachers (Volusia LEARNS!)	<b>Location/Room Number:</b>	University HS Building 1C Room TBD				
<b>Max Credit Hours:</b> <a href="#">How much do I have?</a>	<table border="1"> <tr> <td>Credits</td> <td></td> </tr> <tr> <td>4.0</td> <td>In-Service Credit</td> </tr> </table>	Credits		4.0	In-Service Credit	<b>Facility Street Address:</b>	1000 W. Rhode Island Ave.
Credits							
4.0	In-Service Credit						
<b>Target Audience:</b>	ALL instructional staff	<b>Facility City:</b>	Orange City				
<b>Section Notes:</b>	<p><i>NOTE: Participants should bring a <b>fully-charged laptop</b>.</i></p> <p><b>Location: ALL sessions will be in Building 1C. Room assignments will be provided after registration closes.</b></p> <p>This foundational course covers general navigation, gradebook, attendance, discipline, and general reporting capabilities in Focus, our new Student Information System (SIS).</p>	<b>Facility State:</b>	FL				
<b>Class Dates:</b>	06/11/2019 - 06/11/2019	<b>Facility Zip:</b>	32763				
<b>Complete By Due Date:</b>	06/11/2019		<a href="#">Map</a>				

[Next](#)

You will see a registration confirmation on the screen and you will receive an email confirmation.

Congratulations

Congratulations

Register for SIS: Focus for Teachers



Congratulations

You have successfully registered for SIS: Focus for Teachers.

[My Course List](#)


[Course Search](#)

Your course will be on your home page of MyPGS under My Courses. To withdraw click the circle with a door and an arrow. To view details click the section number below the name of the course.

Home My Evaluation VSET Help PD Help Search PD Transcript Administration

---

Welcome (VSET and VSEL)



Welcome to "My Professional Growth System" or "MyPGS".

My Courses

My Learning Opportunities [View All](#)

- MyPGS Office Administrator Online Training  
Section: 83923
- SIS: Focus for Teachers (Volusia LEARNS!)  
Section: #88554