



# **HOME EDUCATION**

## **Information Packet**

Volusia County Schools  
Home Education Department  
P.O. Box 2118  
Deland, FL 32721-2118  
Phone: (386) 734-7190  
X 20598 or X 20512  
FAX (386) 943-3432

Email: [HomeSchool@groups.Volusia.K12.FL.US](mailto:HomeSchool@groups.Volusia.K12.FL.US)



# Choosing to Begin a Home Education Program

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## Choosing to begin a Home Education Program

Home education is an option for a growing number of parents. Some parents prepare their own materials and design their own programs of study, while others use materials produced by companies specializing in homeschool materials. Some take advantage of virtual school programs or other educational resources available on the Internet. Of course, exercising this option may require major changes in your family schedule. Teaching your children at home is an ambitious undertaking, requiring time, planning, creativity, and commitment.

## Questions to Consider about Home Education

- Have you identified curriculum materials for your child, and how much they will cost?
- Is there a suitable place for your child's study and instruction?
- Do you, your spouse, or another homeschooling parent have adequate free time to be available to your homeschooling child?
- Do other families in your area homeschool their children?
- Is there a support group of homeschoolers near you?
- If you are interested in some outside instructional support, have you checked your local library, parks department, scouting organizations, public and private schools, and similar resources?
- Have you searched the Web for resources on instruction, legal issues, support groups, and other matters?
- Have you identified other resources you will need?

Dear Parent/Guardian:

This Home Education information packet is intended to inform you of the legal requirements and to serve as a guide for future reference.

For a complete review of the Florida Statutes related to Home Education, Section 1002.41,01 please refer to [www.leg.state.fl.us](http://www.leg.state.fl.us) Statute Title XLVIII, Chapter 1002.

**Please keep this information with your important papers as it will be a valuable reference for you in the coming months.**

### **Overview**

The Florida Home Education Program (Florida Statutes, 1002.41) is sequentially progressive instruction of a student designed and implemented by the parent or guardian in order to satisfy the requirements of the compulsory school attendance law (Florida Statute 1003.21).

A Home Education Program is not defined in law or rule as a school. The purpose of the Home Education Program is to permit parents to comply with the compulsory school attendance law while teaching their children at home. For the purpose of this document, “parent” refers to the parent or guardian.

To establish a Home Education Program, a parent must:

- Provide written notice to the district Home Education Department to establish and maintain a Home Education Program.  
We have enclosed the “Notice of Intent to Establish a Home Education Program” form for your convenience, to be completed for this purpose (see last page).
- Written notification may also be accomplished by way of a personal letter, but must include the names, street address, phone number, and birth dates of all children to be enrolled in the program and must be signed by the parent/guardian.  
**This written notification does not need to be resubmitted annually, unless there has been a break in the Home Education process.**
- The Home Education Program applies only to student’s ages 6 through 18. Five-year-old children who turn 6 after February 1 and who are being taught kindergarten at home are not required to register for the Home Education Program until the following school year. However, if a letter of intent is filed for a five-year-old kindergartner, the parent must keep a portfolio which must be evaluated yearly.
- A child who attains the age of 16 years during the school year is not subject to compulsory school attendance beyond the date upon which he or she attains that age **IF the parent files a formal declaration of intent to terminate school enrollment with the district Home Education Department.**

- Official acknowledgement of the establishment of your Home Education Program will be sent to you by the Home Education Department upon receipt of your written notification of such. This written acknowledgement should be kept in your Home Education file as proof of your child's educational status.
- **The parent who assumes responsibility for educating a child at home also assumes the responsibility for providing curriculum, educational materials, and evaluations necessary to determine student progress.  
The school system does not supply textbooks, curriculum guides, computers, or educational standards for the Home Education student.**
- A family that has established a Home Education Program as required by statute may enlist the help of a tutor, the Florida Virtual School, correspondence courses, or other means to provide the sequentially progressive instruction.

If you are a parent/guardian of a student who enrolls in Home Education after having been identified as exhibiting a pattern of nonattendance while in public school, you must comply with a Home Education Review Committee pursuant to Section 1003.26(f), Florida Statutes.

- The Review Committee shall review the student's progress every 30 days until it has been determined that the legal requirements have been met.
- If you fall in this category you will receive a follow-up letter regarding this required review.
- If your child is under a specific court order to attend school, you should consult with his/her Department of Juvenile Justice case manager, as Home Education may not meet the provisions of such a court order.
- If the parent/guardian fails to provide a portfolio to the Review Committee, the Home Education Department will terminate the Home Education Program and require the parent to enroll the child in a public or private school within three days.
- After the Home Education Program is terminated, the parent/guardian is not eligible to re-enroll the child in a Home Education Program for 180 calendar days. Failure of the parent/guardian to enroll the child in one of the attendance options previously listed after termination of the Home Education Program will constitute non-compliance with the compulsory attendance requirements and may result in criminal prosecution.

If you wish to proceed with a Home Education Program after reviewing the enclosed information, send written notification of the establishment of your Home Education Program to:

School District of Volusia County  
Home Education Dept.  
P.O. Box 2118  
Deland, FL 32721-2118  
FAX (386) 943-3432  
[HomeSchool@groups.Volusia.K12.FL.US](mailto:HomeSchool@groups.Volusia.K12.FL.US)

## **Maintaining a Portfolio**

Upon official establishment of your Home Education Program, a portfolio of records and materials must be maintained by the parent/guardian for each student being home educated.

Each portfolio must be kept for at least two years and must include a log of educational activities and reading materials used, along with samples of writings, worksheets, workbooks, and any other creative materials used or developed by the student.

## **Annual Educational Evaluation**

An educational evaluation must be completed annually on each child being home educated according to Florida Statutes, 1002.41(1) (c).

The parent/guardian shall select the method of evaluation, make provisions to obtain the evaluation, and submit a copy of the evaluation to the Home Education Department annually (see Pg. 6 - Evaluation Options).

**This evaluation shall be due one calendar year from the date of receipt of your written notification.** This date will be reflected on the acknowledgement letter you receive from the Home Education Department upon the establishment of your Home Education Program (see sample letter). **Completion of the annual educational evaluation, in and of itself, does not guarantee grade progression in the same manner as a student attending public school.**

## **Participation in the Statewide Assessment Program**

Home Education students may participate in the statewide assessment program at the school determined to be their zoned school, according to the student's home address.

Registration for statewide assessments by Home Education students must be completed by filling out the online registration form located on the Volusia County website ([www.myvolusiaschools.org](http://www.myvolusiaschools.org), click **Departments**, click **Assessment and Accountability**, then click **Home Education**). English/Language Arts, Science, Math and End-of-Course (EOC) assessments administered in the spring will have a February registration deadline. End-of-Course (EOC) exams are also administered in July, September and December. Those administrations will have a registration deadline in advance of the administration. Please check the website for registration deadlines.

**Statewide assessment participation may be used to satisfy the annual educational evaluation requirement.** Statewide assessment participation is completely optional.

## **Standardized Testing Participation**

Home Education students may participate with a private school which offers standardized testing and this option may also be used to satisfy the annual educational evaluation requirement. You may contact the private school of your choice to inquire as to whether they offer standardized testing to Home Education students. Please remember that the standardized testing option will only be accepted to satisfy the annual evaluation requirement provided the teacher who administers the test holds a valid, current teaching certificate. The Home Education Department requests that a copy of this certificate be submitted along with the standardized test results.

**Participation in statewide assessment program and standardized testing with a private school is completely optional.**



P.O. Box 2118 DeLand, Florida 32721-2118

DeLand  
(386) 734-7190

Daytona Beach  
(386) 255-6475

New Smyrna Beach  
(386) 427-5223

Osteen  
(386) 860-3322

Dr. Ronald "Scott" Fritz  
Superintendent of Schools

**School Board of Volusia County**

Mrs. Ida D. Wright, Chairman  
Mrs. Linda Cuthbert, Vice Chairman  
Mr. Ruben Colón  
Ms. Jamie M. Haynes  
Mr. Carl Persis

Date

Parent Name  
Home Street Address  
City, State Zip

Re: Student Full Name  
DOB  
Eval Due Date

This is to acknowledge receipt of your written intent advising that you have established a home education program in Volusia County and are teaching your child under provisions of Section 1002.41(1) (a), Florida Statutes.

**Date of receipt of your child's homeschool enrollment is Month/Day/Year.**

Please note: If you are using Florida Virtual School, the Home Education office must verify the student on line once the profile has been created and courses chosen or a copy of this confirmation letter must be faxed to FLVS(Florida Virtual School): Fax: 407-513-3480, Phone: 407-513-3587, Toll Free: 800-374-1430

Along with providing written notification of your intent to homeschool, and maintaining a portfolio of records and materials, Florida Statute 1002.41(1) (c) also requires an annual educational evaluation be completed on each child being home educated.

**The annual evaluation will be due on Month/Day/Year.**

Students who are registered with and taking 3 or more classes through the *Florida Virtual School* may submit a FLVS Student Transcript to satisfy the annual educational evaluation requirement.

Failure to submit the required annual evaluation of your student's home education program constitutes non-compliance with the requirements of the driver's license law, Section 322.091, Florida Statutes.

Completion of the annual educational evaluation, in and of itself, does not guarantee grade progression in the same manner as a student attending public school.

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**SELECT ONE OF THE FOLLOWING OPTIONS TO COMPLETE THE REQUIRED ANNUAL EDUCATIONAL EVALUATION:**

**Option 1.**

- A. Arrange for a certified teacher to review and discuss the educational portfolio and school work for the year with your child. The teacher must have a current, valid Florida certificate to teach academic subjects at the elementary or secondary level.
- B. Have the teacher make a written report, which includes statements, which document the student's progress in relation to his/her ability. This report should be signed and dated by the teacher.
- C. **A photocopy of the teacher's current, valid Florida Teacher's Certificate (valid for academic subjects at elementary or secondary level) must be submitted with the above report.**

**OR**

**Option 2.**

- A. Arrange for a certified teacher to administer a nationally normed student achievement test. The test should be appropriate for your child's age or grade level. The teacher must have a current, valid teaching certificate to teach academic subjects at the elementary or secondary level. For your information, the following is a list of the most commonly used achievement tests in public schools within the State of Florida:

California Achievement Test	Metropolitan Achievement Test
Comprehensive Test of Basic Skills	Iowa Test of Basic Skills
Stanford Achievement Test	Comprehensive Assessment Program
National Test of Basic Skills	

- B. **A photocopy of the teacher's current, valid Florida Teacher's Certificate (valid for academic subjects at elementary or secondary level) must be submitted with the above report.**

**OR**

**Option 3.**

Participate in a state student assessment test used by the School District and administered by a certified teacher, at a location and under testing conditions approved by the School District. Volusia County Schools offers participation in statewide, standardized English/Language Arts, Math, Science and End-of-Course (EOC) assessments to Home Education students for this purpose. Registration for statewide assessments by Home Education students must be completed by filling out the online registration form located on the Volusia County website ([www.myvolusiaschools.org](http://www.myvolusiaschools.org), Departments, Assessment and Accountability, Home Education). English/Language Arts, Science, Math and End-of-Course (EOC) assessments administered in the spring will have a February registration deadline. End-of-Course (EOC) exams are also administered in July, September and December. Those administrations will have a registration deadline one month in advance of the administration, please check the website for registration deadlines.

**OR**

**Option 4.**

- A. Arrange for a state licensed psychologist holding a current license under Florida Statute 490.003(3) or (5) to evaluate your child and provide a written, signed, and dated report documenting the student's educational progress.
- B. **A photocopy of the teacher's current, valid Florida Teacher's Certificate (valid for academic subjects at elementary or secondary level) must be submitted with the above report.**

**OR**

**Option 5.**

Students who are registered and completed IRXU or more ERD classes through the Volusia Online Learning RUI(96)DH may submit a Student Transcript to satisfy the annual educational evaluation requirement.

## **Sources for Purchasing Textbooks**

For a listing of instructional materials used by Volusia County Schools (VCS), refer to the VCS website: <http://myvolusiaschools.org>, click **Departments**, look for **Instructional Services**, click **K-12 Curriculum**, then **Instructional Materials**.

State adopted instructional materials may be ordered from the Florida State Book Depository, P.O. Box 6578, Jacksonville, FL 32236, Telephone (904) 781-7192, at the parent's expense. Visit the Florida State Book Depository website at [www.fsb.com](http://www.fsb.com).

### **PLEASE NOTE:**

- **The state of Florida or the Volusia County school district does not issue high school diplomas to Home Education students.** However, a Home Education student may take the General Education Development (GED) test at an education center and be awarded a **GED** diploma by the State of Florida if the student receives a passing score. Home Education students may also pursue a high school diploma, once they have turned 16 years of age, through Adult Education at Daytona State College.
- **It is strongly recommended that Home Education parents affiliate with a Home Education support group of their choice for further guidance and direction.** A listing of area support groups may be found by accessing [www.fpea.com](http://www.fpea.com), click onto Support Groups.
- Students using correspondence school curriculum must be registered with VCS and comply with Florida statutes related to Home Education, including the annual evaluation requirement. **Please be advised, according to school board policy 307, correspondence courses are not accepted for credit in this district. Internet courses (other than those taken through Florida Virtual School) are considered correspondence courses and are not accepted for credit.**

## **Entrance into Elementary/Secondary Public School by Home Education Students**

Work or evidence of achievement by a student transferring into a Volusia County public school from a Home Education Program shall be evaluated by the principal or designee. Students shall be required to validate their current course or grade placement through satisfactory completion of academic work in Volusia County public schools within a grading period. An appropriate achievement or subject-level test may be used to determine grade placement if deemed necessary.

### **HELPFUL WEBSITES:**

A great starting place – hundreds of links: [www.Homeschool.com](http://www.Homeschool.com)

The **Volusia County Public Library** has numerous resources for Home Education students. Please visit: [www.volusialibrary.org](http://www.volusialibrary.org)

[www.fldoe.org](http://www.fldoe.org) Florida Department of Education

[www.fpea.com](http://www.fpea.com) Florida Parent Educators Association (877) 275-3732

[www.volusiaonlinelearning.com](http://www.volusiaonlinelearning.com) Volusia Online

Learning (386) 506-0014



## **Bright Futures Scholarship Program**

Home Education students who have been registered with the local school district in which the family resides, according to Section 1002.41, Florida Statutes, during grades 11 and 12 may qualify for a Bright Futures Scholarship. For information regarding eligibility criteria and required documentation call (888) 827-2004. Information regarding the Bright Futures Scholarship Program is also available on the Florida Department of Education's Home Page (<http://www.firn.edu/brightfutures>).

## **Dual Enrollment**

Home Education students who are registered according to Section 1002.41, Florida Statutes are eligible to participate in dual enrollment opportunities with Daytona State College, in accordance with Section 1007.27(4) and 1007.271(10). For information regarding eligibility criteria and required documentation contact the Director of Dual Enrollment at Daytona State College, at (386) 506-3404.

## **Volusia Online Learning**

Home Education students who are registered with VCS are eligible for participation in Volusia Online Learning (VOL), a district school offering elementary, middle, and high school courses. For information including admissions, course information, and course progression recommendations, please access the VOL website @ [www.volusiaonlinelearning.com](http://www.volusiaonlinelearning.com) or you may call VOL at (386) 506-0014.

To register for courses at VOL, Home Education students must provide VOL with verification from their school district that the student is registered with that school district as a Home Education student.

## **Home Education Student Participation in Interscholastic Extracurricular Activities**

Home Education students in middle and high schools are eligible to participate in interscholastic extracurricular activities provided that the following conditions are met:

1. The student is enrolled in Home Education with the School District of Volusia County and has met the requirements of the Home Education Program, pursuant to Section 1002.41, Florida Statutes.
2. The Home Education student maintains all eligibility requirements as required by the Florida High School Athletic Association, VCS District and their zoned school.
3. The Home Education student meets the same residency requirements as other students in the school in which he/she wishes to participate.
4. The parent/guardian agrees to provide transportation for their student to and from all extracurricular activities.
5. The parent completes the enrollment forms from the school zoned for their residential address.
6. The parent completes the "Request for Partial Enrollment" form from the district Home Education Department.
7. The parent completes the required FHSAA EL7 form for high school participation.

To obtain additional information about participation in interscholastic extracurricular activities, contact your student's zoned high school.

## **Home Education Student Participation in Partial Enrollment**

Home Education students are eligible to participate in partial enrollment provided the following conditions are met:

1. The student has met all related criteria pursuant to Section 1002.41, Florida Statutes including submission of a satisfactory evaluation for the previous school year.
2. The student and parent/guardian requests and completes the "Request for Partial Enrollment" form from the VCS Home Education Department. The VCS Home Education Department verifies that the student has met the partial enrollment criteria, signs the "Request for Partial Enrollment" form and returns it to the student/parent. The "Request for Partial Enrollment" form signed by the VCS Home Education Department signifies to the school that the registration process may begin.
3. The student who wishes to enroll in a course in order to be eligible to participate in the related interscholastic extracurricular activity may do so with or without prior enrollment in Home Education, provided they have met the academic eligibility requirements outlined by FHSAA and school board policy.
4. The student must meet the same registration requirements as full-time students and must register prior to the start of the semester they will attend.
5. The student who is excluded from a class/course at his/her zoned school due to space limitations may attend another school if space in the class/course is available and a variance is granted.
6. The student will be subject to all applicable rules and regulations pertaining to full-time students, including required immunizations.
7. The parent/guardian agrees to provide transportation for the student to and from all classes/courses.

## Home Education Frequently Asked Questions and Answers

### **Definition and Responsibilities**

#### **1. What is home education?**

Section 1002.01, F.S., defines home education as the sequentially progressive instruction of a student directed by his or her parent or guardian, in order to satisfy the requirement for compulsory education as defined in Section 1002.20, F.S. Current law does **not** prescribe a curriculum or course of study for home education programs.

#### **2. Who can teach in a home education setting?**

Any parent who complies with the reporting, record keeping, and student evaluation requirements specified in statutory law may conduct a home education program. The parent is not required to be a certified teacher.

#### **3. What are the responsibilities of parents who establish a home education program?**

As required by Section 1002.41, F.S., to establish a home education program and maintain compliance with the statute, a parent must:

- a. Send a written notice of intent to the school district superintendent.
- b. Maintain a portfolio of records, consisting of a log of educational activities, writings, worksheets, and creative materials used or developed by the student
- c. Make the portfolio available for inspection by the superintendent upon a 15-day notice. (The legislation does not require the superintendent to inspect all portfolios.)
- d. Provide an annual educational evaluation for the student's educational process to the school district superintendent.
- e. Preserve each student's portfolio for two years.
- f. Submit a letter of termination upon completion of the home education program or change of residence.

#### **4. How long has home education been a means of meeting the regular attendance requirement in Florida?**

The law creating Florida's home education program became effective June 17, 1985.

#### **5. What is the distinction between a home education program and an umbrella/satellite school?**

A home education program refers to a parent who has registered with the local school district home education office and has agreed to comply with the home education requirements as listed in Florida Statutes. An umbrella/satellite school refers to a private school offering programs or services to homeschool families.

#### **6. Must a district's packet of information regarding home education include a form letter for the registration and termination of home education program?**

No. School districts are not required to provide forms, although some districts do so to facilitate processing of information.

#### **7. Does the school district have the authority to exceed the Florida Statutes with local policies?**

The school district must abide by the home education guidelines as listed in Florida Statutes. A district may **not** enact policies that would apply additional guidelines to home education programs or that would make it more difficult for students to participate in home education.

**8. If a home education parent employs a tutor to instruct his or her student, who is responsible for the records?**

If the parent is participating in a home education program, as defined in the law, the parent is responsible for all records.

**9. What happens to the records of a student who is withdrawn and enrolled into home education?**

Cumulative records of a home education student are retained by the school district, pursuant to local board policies.

**10. How do districts report transcripts to the Department of Education for home education students who take courses at a public school?**

Districts may report this information using the number 0998. This will place home education transcripts in a separate and unique category, identifiable from all other students.

**11. Do parents have access to any state-appropriated funds for home education?**

The only state funds that may be used by home education families are available through the Gardiner Scholarship Program for students with disabilities. Information on this program is available at <http://www.fldoe.org/schools/school-choice/k-12-scholarship-programs/gardiner/>

**12. Are home education students eligible for Bright Futures Scholarships?**

Yes. Home education students may qualify for a scholarship through the Bright Futures Scholarship Program if they are registered with their districts as home education students during the 11<sup>th</sup> and 12<sup>th</sup> grades. The Florida Bright Futures Scholarship Program provides a Home Education Program Packet, which conveys eligibility criteria specific to home education students, including required college admission test scores, community service documentation, district registration confirmation, and dates for financial aid application deadlines. The Home Education Program packet is available from <http://www.floridastudentfinancialaid.org/ssfad/bf/homepac.htm> or by telephone, toll-free at 1-888-827-2004.

**13. How may a parent contact other parents who have chosen home education for their children?**

There are home education support groups in every district. In addition to district support groups, there are also statewide groups to support home educators. Florida Parent Educators Association (FPEA), a statewide support group, may be contacted toll-free at (877) 275-3732 or online at <http://www.fpea.org>. LIFE of Florida, an inclusive state support and networking group for home learners, may be accessed at <http://www.learningis4everyone.org>

**14. May a parent implement a home education program for a 5-year old, even though regular attendance begins at age 6?**

Districts are not required to accept a letter of intent for a 5-year old; however, some districts have chosen to accept these letters. In that case, the home education parent should maintain a portfolio, and the student will be evaluated in the same manner as a student who is subject to regular attendance.

## **Instruction**

### **15. How can a parent provide “sequentially progressive instruction?”**

There are many methods a parent may use to direct a home education program. As reflected in Florida Statute, a parent may:

- a. Instruct the student;
- b. Enroll the student in courses part-time in a public or private school;
- c. Enroll the student online in the Florida Virtual School;
- d. Enroll the student in correspondence courses;
- e. Hire a tutor, or
- f. Choose any other means that provides “sequentially progressive instruction” directed by the parent.

### **16. Are parents required to have a Florida teaching certificate to home educate?**

No. A parent is not required to have a valid Florida teaching certificate to home educate a student. Furthermore, the instruction is no longer required to take place in the home nor must the parent be the person to deliver instruction.

### **17. Are home education students bound by the required school hours that apply to public school students?**

No. There are no specific hourly attendance requirements for students in a home education program.

### **18. Do home education students have the same opportunity as public and nonpublic school students to enter a college of their choice?**

Yes, depending on the student’s qualifications and the admission requirements of the postsecondary institution. In order to understand the specific admission requirements of a postsecondary institution, home educators should directly contact the admissions office of the institution in which they have an interest.

### **19. Do school districts provide instructional materials to home education students?**

There is no requirement for districts to provide instructional materials to home education students.

### **20. May home education students enroll at specialized or magnet schools?**

Yes. Most districts have established a selection process for any student wishing to attend a magnet school. A home education student would adhere to the same process as a public school student.

### **21. May home education parents dually enroll a home education student at a postsecondary institution?**

Yes. Home education students may enroll directly with the postsecondary institution pursuant to Section 1007.271(10)(a), F.S., or use the district’s interinstitutional articulation agreement. Contact the district home education contact for specific information about the local interinstitutional articulation agreement. If the home education student enrolls through the district’s interinstitutional articulation agreement as the basis for dual enrollment, the student is effectively enrolled in the district for the course(s) and the district may earn FTE and must provide instructional materials.

A home education student not using the district’s interinstitutional articulation agreement must provide proof of enrollment in the home education program and be responsible for instructional materials.

**22. May home education students participate in local district course offerings?**

Although there is no requirement to do so, some districts provide opportunities for home education students to enroll in specified courses in district schools. Districts may report FTE funding for home education students enrolled in district courses.

**23. What type of diploma do home education students receive?**

There is no diploma issued by the public school system in Florida for the completion of a home education program. While not required, some students elect to culminate their home education program by taking the General Educational Development (GED) test. The toll free number for information pertaining to the GED is 1-800-237-5113.

**24. Do students who have been home educated have the option to return to public school?**

Yes. Any student who is within the compulsory attendance age has the right to enroll in a public school. Current district policies and Florida State Board of Education Rule 6A-1.09941, govern the grade placement of home education students.

**25. How does a home education student at the high school level transfer into a public school when the previous course work is not awarded in the traditional manner?**

State Board Rule 6A-1.09941 establishes a uniform transfer of credit at the high school level as follows: If the student does not possess an official transcript or is a home education student, credits shall be validated through performance during the first grading period.

**26. May a home education student attend summer school?**

Home education students may be allowed to attend summer school, if the district offers summer school.

**Evaluation**

**27. What does the annual educational evaluation include?**

A student in a home education setting must be evaluated once a year to demonstrate educational progress at a level equivalent to his or her abilities. The parent/guardian selects the method of evaluation from those provided in Florida Statute, then files a copy of the evaluation annually in the superintendent's office. The evaluation must consist of one of the following:

- a. A Florida certified teacher chosen by the parent/guardian may evaluate the child's progress based on the review of the portfolio and discussion with the student;
- b. The student may take any nationally normed student achievement test administered by a certified teacher;
- c. The student may take a state student assessment test used by the school district and administered by a certified teacher, at a location and under testing conditions approved by the school district;
- d. The student may be evaluated by a psychologist holding a valid, active license pursuant to the provisions of Section 490.003 (7) or (8), F.S.; or
- e. The student may be evaluated with any other valid measurement tool as mutually agreed upon by the school superintendent of the district in which the student resides and the student's parent/guardian.

**28. What requirements must be met by a teacher conducting an annual evaluation of a home education student?**

As defined in Section 1002.41, F.S., a teacher who evaluates a home education student must hold current certification in academic subjects at the elementary or secondary level in the state of Florida. Of the five evaluation options described in the law, three involve a certified teacher.

**29. How does a parent locate an evaluator for the annual evaluation?**

Parents may contact the local district home education office or a local parent group to obtain the names of available evaluators.

**30. Does the home education student have the right to take standardized tests at the local school district?**

School districts are required to provide state assessment tests, if the parent chooses this option as a form of evaluation. School districts may offer standardized tests to home education students.

**31. May a district set a deadline for the annual evaluation?**

“Annually” is defined in Florida Statute as one year from the date of the letter of intent. However some home educators may choose to follow the requested deadline in order to follow the traditional school calendar.

**32. What is the appropriate recourse when a district does not receive an annual evaluation on a home education student?**

Section 1002.41, F.S., requires the parent to provide for an annual evaluation of the home education student. Failure to do so places the home education program in non-compliance and permits the superintendent, after notice to the parent, to terminate the program. Non-compliance with this requirement should trigger the district’s policy regarding non-compliance with compulsory school attendance.

**33. What is the definition of a portfolio?**

**Section 1002.41, F.S., defines a portfolio as “A log of educational activities which is made contemporaneously with the instruction and which designates by title any reading materials used and samples of any writings, worksheets, workbooks, or creative materials used or developed by the student.”**

**34. How long must the portfolio be preserved?**

The portfolio shall be preserved by the parent/guardian for two years and shall be made available for inspection by the superintendent, or the superintendent’s agent, upon a 15-day written notice. The superintendent, or the superintendent’s agent, is not required to inspect all portfolios.

**35. May a school district require that a home education student take the FSA in order to return to public school?**

No

**36. May a home education student use more than one of the methods listed in Section 1002.41, F.S., to satisfy the annual evaluation component?**

No. While a parent may utilize several methods to assess student progress in the regular course of providing a home education program, for the purposes of Section 1002.41, F.S., only one method may be selected and submitted to the school district.

**37. May a home education student take the FSA for reasons other than fulfilling the evaluation requirement of Section 1002.41, F.S.?**

The only statutory authority which permits home education students to take the FSA is the provision that permits parents to elect FSA as the official annual evaluation.

## **Nonattendance-Truancy**

### **38. Can the parent of a student who has been found to exhibit a pattern of nonattendance enroll that student in a home education program?**

Yes. However, at the time that a student who has been found to exhibit a pattern of nonattendance is enrolled in a home education program, the home education contact will:

- a. Provide the parent or guardian with a copy of the home education law, Section 1002.41, F.S., and the accountability requirements of the truancy law, Section 1003.26, F.S.; and
- b. Refer the parent or guardian to a home education review committee composed of members as specified in Section 1003.26, F.S.

### **39. How will the home education contact know which students have been found to exhibit a pattern of nonattendance?**

When a school's student study team determines that a student has been found to exhibit a pattern of nonattendance, the law requires that the principal of the school notify the superintendent of schools and the district home education contact. The home education contact is expected to maintain this information to verify whether a student who is being enrolled in a home education program has been found to exhibit a pattern of nonattendance.

### **40. What are the accountability requirements for home education, once a student has been found to exhibit a pattern of nonattendance?**

The parent must submit a portfolio, as defined by Section 1002.41, F.S., to be reviewed by a home education review committee every 30 days until the committee determines that the home education program is in compliance with Section 1003.26, F.S. The first portfolio review must occur within the first 30 calendar days of the establishment of the home education program.

### **41. Who serves on the home education review committee?**

According to Section 1003.26, F.S., the home education review committee is to be composed of the school district contact for home education and **at least** two home educators **selected by the parent** from a list of eligible home education parents maintained by the district. Eligible home education parents are those who have conducted a home education program for at least three years and who have indicated a willingness to serve on a home education review committee.

### **42. How does the school district home education contact develop a list of eligible home educators?**

The home education contact may wish to send a letter to all parents who have conducted a home education program for at least three years, inviting them to submit their names as possible candidates for a home education review committee. The list will be made up of those parents who indicate a willingness to serve on such a committee.

### **43. What will happen if the home education review committee determines that the home education program is in compliance with the statute?**

Once the committee determines that the home education program is in compliance, the parent will no longer be required to submit a portfolio to the home education review committee. The parent will be required to comply with the requirements of a home education program pursuant to Section 1002.41, F.S., as is any parent involved in a home education program.



**44. What will happen if the parent of a student who has been found to exhibit a pattern of nonattendance, and who has been enrolled in home education, fails to provide a portfolio for review by the committee?**

The committee shall notify the superintendent of schools who shall then terminate the home education program and require the parent to enroll the student in an attendance option provided under Section 1002.41, F.S., within three days. Failure of a parent or guardian to enroll a student in an attendance option after termination of a home education program shall constitute non-compliance with the compulsory attendance requirement and may result in criminal prosecution of the parent under Section 1003.27(2), F.S.

**45. How long should the home education contact keep a student's name on the list of students who have been found to exhibit a pattern of nonattendance?**

If a student was placed on the list more than 90 days prior to the parent enrolling the student in a home education program, the home education contact should check with the school to determine if the student is still considered to be at-risk for nonattendance

**46. How can I get more information about truancy and driver's licenses for home education students?**

You may contact the Florida Department of Motor Vehicles at (850) 922-9000.

**47. May a home education student be automatically dropped at the age of 16?**

No. The family must notify the school district if the student wishes to terminate the home education program. Section 1003.21, F.S. requires that students terminating enrollment at age 16 must be notified that their earning power is likely to be reduced. It is in the best interest of the student for the district to maintain home education records until the completion of high school.

**48. Which member of district personnel is responsible for processing waivers for employment of home education students?**

School districts are not required to process waivers for employment of home education students except to confirm, with a release for information from the parent, that the student is enrolled in home education.

**Interscholastic Extracurricular Activities**

**49. How is the term "extracurricular activity" defined by the law?**

An "extracurricular activity" is defined as "any school-authorized or education-related activity occurring during or outside the regular instructional day, Section 1006.15, F.S." This definition was added to the Act to make it clear that any activity outside of classroom activities and instruction should be considered extracurricular.

For example, some school districts had excluded home education students from musical clubs and ensembles by stating that the performance groups were part of curricular instruction and outside of the realm of extracurricular activities. The 1997 amendment clarifies that a district may not define "extracurricular" in such narrow way. District policies that apply a more narrow interpretation of "extracurricular," and exclude students on this basis, are contrary to the law and legislative intent. Activities outside of classroom instruction are generally defined as extracurricular and open to home education students.

**50. May home education students participate in “interscholastic extracurricular activities” offered at public schools?**

Yes. To participate in “inter-scholastic extracurricular activities”, Section 1006.15 F.S., requires that home education students be given the same opportunity as public school students. The law prohibits any requirements that would make participation less accessible for home education students and creates a broad definition of “interscholastic extracurricular activities” that covers any activity occurring during or outside the regular school day. However, the law does allow for home education students to develop an agreement to participate in “interscholastic extracurricular activities” at a non-public school.

**51. Is there a difference between an “extracurricular activity” and an “interscholastic- extracurricular activity?”**

No. The terms are used interchangeably.

**52. What grade levels are allowed to participate in interscholastic extracurricular activities?**

Section 1006.15, F.S., primarily addresses students in grades 9-12 but does not prohibit students in lower grades from participation. The by-laws of the governing organization regulate which students, and under what circumstances those students, may participate in the interscholastic extracurricular activity.

For example, Section 1006.20, F.S., designated the Florida High School Activities Association as the governing organization for athletics. For the purpose of athletics, the Association defines “high school” as grades 6-12. If athletics are offered in a grade 6-8 school that is governed by this Association, the athletic program must be made available upon request to home education students at that grade level. Section 1006.15, F.S., states that public schools may not belong to any governing organization that discriminates against an eligible home education student.

**53. What if the extracurricular activity requires a class to be taken in order to participate?**

If a class is required in order to take part in the extracurricular activity, such as band class during the day in order to take part in the school’s marching band, the district must afford the home education student the opportunity to enroll for that class, pursuant to Section 1006.15(5), F.S.

**54. Do districts receive any funding when home education students participate in extra-curricular activities?**

No, unless the home education student enrolls in a class required to participate in the extracurricular activity. The district may report that student for FTE purposes. Additionally, home education students may be required to pay any of the fees or costs that are required of all participating students.

**55. May a district develop policies that restrict the access of home education students to extracurricular activities?**

No. Districts may establish policies for participation that apply to all students, such as evidence of required immunizations, medical clearance for sports activities, auditions and class participation. However, the district may not enact policies that would apply different standards to home education students or make it more difficult for them to participate.

**56. Must home education students who participate in extracurricular activities offered at public schools comply with school entry immunization requirements?**

Yes. If the home education student is participating in extracurricular activities under Section 1006.15, F.S., the student must meet the same immunization requirements as students attending any non-home education program.

**57. How are grade point average requirements applied to extracurricular activities?**

In order to participate in extracurricular activities, a home education student must have the required 2.0 or better grade point average in academic courses. This applies to both public and home education students. The law allows for a method of evaluation of the student's progress to be agreed upon by the parent and the principal. The evaluation may be based on a teacher's review of the student's work, grades earned through correspondence or at a postsecondary school, standardized test scores, or other method as allowed by Section 1002.41, F.S.

**58. How does the district determine at which school the home education student may participate in extracurricular activities?**

The home education student must meet the same residency requirements as other students to participate in extracurricular activities.

**Exceptional Student Education**

**59. If a home education parent suspects that their child has a disability, is the school district required to evaluate the child?**

Yes. The school district is obligated to "identify, locate, and evaluate" all children with disabilities, including those attending private schools and home education programs, in accordance with the Individuals with Disabilities Education Act (IDEA). This evaluation must be at no cost to the parent.

**60. In this circumstance, how would a home education parent access evaluation service?**

The parent should contact the exceptional student education administrator in the school district in which they reside.

**61. What would be required of the home education parent?**

The school district would require that the parent sign a written consent for the evaluation. The district is also required to review existing information on the child before conducting an evaluation. The parent may be asked to provide information from the child's portfolio and may also be asked to complete checklists and/or informal observations.

**62. After the evaluation is conducted, what will occur?**

The parents will be invited to attend a meeting in which school district staff will review the outcome of their child's evaluation. Following that review, a determination will be made regarding whether or not the child is considered an eligible child with a disability as defined by Florida State Board of Education Rules.

**63. What is the school district's obligation, if the child is eligible?**

If the home education parent chooses to enroll the child in public school, the school district must ensure that a free and appropriate education is made available to the child.

**64. What if the parent does not elect this option?**

The district will typically propose to provide some level of service to the child through the use of a **services plan**. For instance, if it is determined that the child needs speech/language therapy services, the school district could allow the child to come to a public school near the child's home for these services during the week.

## **Dual Enrollment**

**65. Does a home education student have to receive permission from the school district to participate in dual enrollment on the community college campus?**

No. College and state universities often request proof of registration from the home education student. That information can be obtained from the local school district home education coordinator.

**66. What is the school district required to do for home education students who have an articulation agreement with the community college or a state university?**

The school district must provide the community college or state university with proof that a student is enrolled in a home education program pursuant to s. 1002.41 F.S.

**67. May home education students take dual enrollment courses at district high school's?**

Yes. Districts that have a part-time enrollment policy may enroll home education students in the school district and receive FTE for the student. This is a local decision that is articulated in the district pupil progression plan.

**68. Does a community college have to provide instructional materials /textbooks for home education students?**

No. The law specifically states that a community college is not prohibited from providing dual enrollment materials/books to home education students if the college is providing materials/books to other public or private students in dual enrollment pursuant to s. 1007.271(14)F.S.

**69. Is the school district responsible for the transportation of a home education student to a dual enrollment course?**

No.

**70. Is a home education student limited to the same course options as a public school student?**

Home school students are limited to the DE courses and programs offered by institutions for that term.

**71. Should community colleges report course grades to the student's school district?**

No. The school district has no record-keeping responsibility for home educated students.

**72. Is there a minimum age or grade level required of a home education student for participation in dual enrollment?**

The minimum age and the maximum years allowed for dual enrollment are outlined in the local articulation agreement.

**73. Is there a minimum GPA for home education students to participate in dual enrollment?**

No.

# **Home Education and Dual Enrollment Frequently Asked Questions**

## **Purpose**

The purpose of this FAQ is to provide postsecondary institutions and home educators with guidance and clarification related to Florida's dual enrollment program for home education students.

This document includes a list of frequently asked questions (FAQ) and responses related to dual enrollment programs for home education students. The information addresses the specific nature and needs of home education students in dual enrollment. Institutions are encouraged to involve parents in the development of articulation agreements.

## **Background**

Dual Enrollment is one of several accelerated programs for secondary students. Dual enrollment reduces the time necessary to complete high school requirements and a postsecondary degree, broaden the scope of curricular options available to students, and increase the depth of study. Dual enrollment courses must be creditable toward high school completion and a career certificate, associate degree, or baccalaureate degree. Pursuant to Section 1007.27(4), Florida Statutes, the legislative intent is to provide articulated acceleration mechanisms for students in home education programs that are consistent with those available to public and private secondary school students. Eligible home education secondary students may participate in dual enrollment, career dual enrollment, early admission, and credit-by-examination. Pursuant to Section 1007.271, Florida Statutes, students eligible for dual enrollment are exempt from payment of registration, tuition, and lab fees. Credit earned through dual enrollment shall apply toward the completion of a home education program that meets the requirements of Section 1002.41, Florida Statutes.

Many institutions have developed home education agreements that effectively communicate eligibility criteria, the process for applying for admission and registering for courses, documentation required for available courses, and costs. Statute requires an articulation agreement if home education students wish to participate in dual enrollment at a postsecondary institution. There is no common format for home education articulation agreements, but certain elements are required.

## **Questions and Answers**

### **1. What is the definition of a home education student?**

A home education student is enrolled in a "home education program" defined by Section 1002.01(1) Florida Statutes, as the sequentially progressive instruction of a student directed by his or her parent in order to satisfy the attendance requirements of Sections 1002.41, 1003.01(4), and 1003.21(1), Florida Statutes.

### **2. Does a home education student need permission from the school district to participate in dual enrollment on the postsecondary campus?**

No. However, a home education student must provide annual proof of enrollment in a home education program. Upon request, the school district must provide parents with annual verification of student enrollment in a home education program or provide that information directly to the postsecondary institution.

### **3. Does a home education student have to provide a transcript or an annual evaluation to the postsecondary institution in order to participate in dual enrollment?**

No. Home education students are not required to provide a transcript or annual evaluations to the postsecondary institution to be eligible to participate in dual enrollment. Home education students do not receive a high school diploma from the state upon completion of a home education program. Students demonstrate college readiness by passing college placement tests and meeting requirements that do not exceed those required of public school students. Many students simultaneously work toward completion of their home education program and an associate degree. The parent and the postsecondary institution work together to determine the courses needed.

**4. Are home education students and postsecondary institutions required to develop an articulation agreement?**

Yes. Postsecondary institutions must provide an articulation agreement for home education students to, at a minimum: delineate courses and programs available to dually enrolled home education students; identify the initial and continued eligibility criteria for home education student participation, not to exceed those required of other dually enrolled students; outline the student's responsibilities for providing his or her own instructional materials and transportation; and, include a copy of the statement on transfer guarantees developed by the Department of Education pursuant to Section 1007.271(15), Florida Statutes. Courses and programs may be added, revised, or deleted at any time by the postsecondary institution. An effective agreement can provide important information and promote a positive relationship with the home education community.

**5. Does the District Interinstitutional Articulation Agreement apply to home education students?**

No. Home education students are not subject to the provisions set forth by the district agreement.

**6. Is there a minimum age or grade level required for a home education student to be eligible for participation in dual enrollment?**

Pursuant to Section 1007.271 (13), Florida Statutes, each career center, community college and state university shall identify eligibility criteria. Therefore, postsecondary institutions are authorized to establish additional criteria for dual enrollment to ensure college readiness, not to exceed those required of other dually enrolled students.

**7. Is a home education student limited to the same course options as a public school student?**

No. Section 1007.271 (13), Florida Statutes, states that postsecondary institutions shall delineate courses and programs for home education students. Courses may be added, revised, or deleted at any time.

**8. Does a postsecondary institution have to provide instructional materials or textbooks for home education students?**

No. Section 1007.271(17), Florida Statutes, specifically states that home education students are responsible for providing their own instructional materials and transportation unless provided for otherwise. However, this section of statute does not prohibit a postsecondary institution from providing dual enrollment materials and books.

**9. May home education students participate in the dual enrollment program through the school district?**

Yes. Districts may have a part-time enrollment policy which would allow them to enroll home education students, receive FTE, and funding for instructional materials. This is a local decision specified in the district's Student Progression Plan. The District Home Education Coordinator can provide information about district policy, registration timelines, and dual enrollment eligibility requirements. If the home education student enrolls in the district's dual enrollment program, the district interinstitutional articulation agreement applies.

**10. Where can I find Florida Department of Education information on home education?**

The Office of Independent Education and Parental Choice provides Home Education information at this link, <http://www.fldoe.org/schools/school-choice/other-school-choice-options/home-edu/>

**Additional Information and Resources**

The Florida Department of Education:

Office of Independent Education and Parental Choice:

<http://www.floridaschoolchoice.org>

Office of Articulation: <http://www.fldoe.org/policy/articulation/>

## Frequently Asked Questions

### 1. What should parents do if they suspect their child has a disability?

The parent should contact the exceptional student education office in the district in which they reside and request that the child be evaluated.

### 2. What is required of the parent as related to the evaluation process?

The requirements related to evaluation are described in State Board of Education (SBE) [Rule 6A-6.0331](#), Florida Administrative Code (F.A.C). Before an evaluation can be conducted, the school district must obtain informed consent in writing from the parent.

The parent may be asked to provide information from the child's portfolio or student records and may also be asked to complete checklists and/or informal observations. Parental consent must be obtained before any information regarding a home education student is shared with the school district.

Once the parent has provided written consent, the formal evaluation will begin. Specific evaluation procedures and eligibility criterion for each disability category are described in the respective [SBE rules](#) for that disability. For some disability categories (e.g., emotional/behavioral disabilities; specific learning disabilities), a key component of the evaluation and eligibility determination is analysis of the student's response to well- delivered, scientific, research-based instruction and interventions. This requires that the parent work with the school district to ensure that this information is available.

### 3. How long does the school district have to complete the initial evaluation?

The school district must complete the initial evaluation within 60 school days that the student is in attendance after the school district's receipt of parental consent. For PreK children, initial evaluations must be completed within sixty school days after the school district's receipt of parental consent for evaluation. (6A-6.0331(3)(d), F.A.C.).

### 4. After the evaluation is conducted, what happens next?

The parents will be invited to attend a meeting in which the school district staff will review the outcome of their child's evaluation. Following that review, a determination will be made regarding whether or not the child is considered an eligible child with a disability as defined by Florida State Board of Education Rules.

### 5. What is the school district's obligation if the child is eligible for services?

The school district is not obligated to provide services to children in home education programs. If the parent of a child currently enrolled in a home education program chooses to enroll the child full time in a public school, the school district must ensure that a free and appropriate public education (FAPE) is made available to the child.

**6. Can a district enroll and report a student part-time only for the ESE services that they provide?**

Yes. The district may choose to enroll the child on a part-time basis for services provided through the public school and report the student for state funding through the Florida Education Funding Program (FEFP).

**7. Whom should a parent contact if they have questions or need additional assistance?**

For home education questions, contact your local district home education office which can be found at the following link:

[https://www.floridaschoolchoice.org/Information/District/district\\_list.asp?prgtype=4](https://www.floridaschoolchoice.org/Information/District/district_list.asp?prgtype=4) Information pertaining to exceptional education and student services in your local district may be found at the following link: <http://app4.fldoe.org/EESSContacts/>

Information related to parentally placed students in private schools can be found at the following link:

<http://www.fldoe.org/ese/tap-home.asp>

If further information is required, contact the Department of Education:

Director of Scholarship Programs, Private Schools and Home Education Phone: (850) 245-0502





# HOME EDUCATION STUDENTS REQUEST FOR PARTIAL ENROLLMENT

**\*THIS MUST BE COMPLETED ANNUALLY (FOR EACH SCHOOL YEAR)**

This form is to be distributed *only* by the Home Education Office for Home Education students and parents requesting Partial Enrollment for Academic Courses and/or Interscholastic Extracurricular Activities. Each student's eligibility for participation shall be determined by the Home Education Office and documented through signature of the District Home Education Contact Person at the bottom of the second page.

Date of Application: \_\_\_\_\_ Alpha ID: \_\_\_\_\_

Name of Home Education Student: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birth City/State: \_\_\_\_\_

Sex: Male  Female  Race: \_\_\_\_\_

Parent/Legal Guardian(s) Name: \_\_\_\_\_

Parent/Legal Guardian Address: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Emergency Phone: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Has student ever attended a Volusia County school:  No  Yes If yes, name of school and dates attended: \_\_\_\_\_

Has student ever received special education (Exceptional Student Education) services?  No  Yes If yes, name of school and dates attended: \_\_\_\_\_

Has student ever been expelled from a Florida public school?  No  Yes If yes, name of school and date of expulsion: \_\_\_\_\_

School Name: \_\_\_\_\_ School Facility Number: \_\_\_\_\_

Name of Course(s) and/or Activity requesting: \_\_\_\_\_

- Home Education students are eligible to participate in partial enrollment provided the following conditions are met:
- The student has met all related criteria pursuant to Section 1002.41, Florida Statutes including submission of a satisfactory evaluation for the previous school year.
  - The student who wishes to enroll in a course in order to be eligible to participate in the related interscholastic extracurricular activity may do so with or without prior enrollment in home education, provided they have met the academic eligibility requirements outlined by FHSAA, school board policy, or other pertinent/relevant state activities associations.
  - The student must meet the same registration requirements as full-time students and must register prior to the start of the semester they will attend.
  - The student who is excluded from a class/course at the zoned school due to space limitations may attend another school if space in that class/course is available and a variance is granted.
  - The student will be subject to all applicable rules and regulations pertaining to full-time students, including required immunizations.
  - The student and parent/guardian have received and understand the Code of Student Conduct and Discipline/Student and Family Policy Guide.
  - The parent/guardian agrees to provide transportation for the student to and from all classes/courses.

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OTHER PROVISIONS OF PARTIAL ENROLLMENT POLICY #210

The school principal will establish the time and place for arrival and departure of home education students who are participating in partial enrollment.

Students enrolled in public school full time will be given priority in course registration.

Students in Exceptional Student Education will be provided services as required by law. All home education students requesting partial enrollment who have previously received special education (Exceptional Student Education) services shall receive a case review, in accordance with federal law.

Work, credits, or evidence of achievement of a student transferring into a Volusia County public school from a non-accredited school, public or non-public, or a home education program shall be evaluated by the principal or designee. An appropriate achievement or subject-level test may be used to determine grade placement if deemed necessary.

Attendance on a part-time basis does not entitle the student to participate in non-interscholastic extracurricular activities, including graduation events.

---

**I have read and understand the provisions of Partial Enrollment Policy #210 as outlined above.**

Florida Statute 837.06 - Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in F.S. 775.082 or 775.083.

**The information given by me on this form is true and correct to the best of my knowledge.**

\_\_\_\_\_ / / \_\_\_\_\_ / /  
**Student Signature                      Date                      Parent/Legal Guardian Signature                      Date**

*This is to certify that \_\_\_\_\_ has met the criteria for partial enrollment as outlined in Policy 210.*

- Please proceed with proper registration of this student.***
- Please contact the school placement specialist to schedule a case review.***

\_\_\_\_\_ / / \_\_\_\_\_

Volusia County Schools, Home Education Dept.

[HomeSchool@groups.Volusia.K12.FL.US](mailto:HomeSchool@groups.Volusia.K12.FL.US)

P.O. Box 2118, Deland, FL 32721-2118

FAX (386) 943-3432



**NOTICE OF TERMINATION OF HOME EDUCATION PROGRAM**

Name of Parent(s)/Guardian: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

In Compliance with Section 1002.41(1) (a), this form serves as written notice to terminate the Home Education Program for the student(s) listed below:

Name of Child	Date of Birth	Last Grade Completed

Reason for Termination:

\_\_\_\_\_ Enrolling in Volusia County Schools (If so, Name of School: \_\_\_\_\_)

\_\_\_\_\_ Enrolling in private school

\_\_\_\_\_ Moving out of state

\_\_\_\_\_ Moving to another county in Florida

\_\_\_\_\_ Completion of High School (Graduated) Date of Completion/Graduation: \_\_\_\_\_

\_\_\_\_\_ Taking the General Education Diploma (GED) Test

\_\_\_\_\_ The child has reached age sixteen (16), and is no longer of compulsory school age.

\_\_\_\_\_ Other: \_\_\_\_\_

Program Termination Date: \_\_\_\_\_

Parent(s)/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

You may email, fax or mail completed form to the below address:

**Volusia County Schools**  
**Home Education Dept.**  
**P.O. Box 2118**  
**Deland, FL 32721-2118**  
**Email: [HomeSchool@groups.volusia.k12.fl.us](mailto:HomeSchool@groups.volusia.k12.fl.us)**



## Home Education Program Change of Address Form

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Birth City/State: \_\_\_\_\_

Old Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

New Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code : \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parent(s)/Guardian Name (PRINTED):

\_\_\_\_\_

Parent(s)/Guardian Signature:

\_\_\_\_\_

Effective Date of Change:

\_\_\_\_\_

Please mail, FAX or email form to below:

Volusia County Schools  
Home Education Dept.  
P.O. Box 2118  
Deland, FL 32721-2118  
FAX (386) 943-3432  
Email: [HomeSchool@groups.volusia.k12.fl.us](mailto:HomeSchool@groups.volusia.k12.fl.us)



Student Alpha ID: \_\_\_\_\_

**NOTICE TO ENROLL IN HOME EDUCATION**

*In accordance with Florida Statutes 1002.41, it is my intent to establish and maintain a home education program for my child. It is my responsibility as parent/legal guardian, to select the curriculum to be used to educate my child and to maintain a complete student portfolio for the required annual evaluation.*

*I have read and fully understand the provision of Florida Statutes 1002.41 and Volusia County Schools District policies pertaining to compliances and enforcement of Home Education. The information contained herein is accurate and true to the best of my knowledge.*

1. My name is \_\_\_\_\_ Date \_\_\_\_\_  
(please print name of parent/legal guardian)

2. I am the parent/guardian of the following child, who is 6-18 years old, and whom I intend to home school:

Name (First, Middle Initial, Last)	Date of Birth	Birth Place	Sex	Race	Grade	Prior School
_____	_____	_____	_____	_____	_____	_____

**\*Your application will not be able to be processed if your student has not been withdrawn from his/her public school. The date the Home Education Office receives the Notice to Enroll will act as the start date.**

3. \_\_\_\_\_  
Residence Address (I reside at above Volusia Co. address)      Mailing Address (if different from residence)

\_\_\_\_\_  
City                                      Zip Code                                      Email Address (of parent/legal guardian)

\_\_\_\_\_  
Cell Number                                      Home Number                                      Work Number

4. Additional parent/guardian residing in this home:  
\_\_\_\_\_

\_\_\_\_\_  
Signature(s) of parent(s) or guardian(s) submitting the intent

**Circle the appropriate answer below:**

- 1. I am aware that home education students are not awarded high school diplomas.      YES
- 2. I intend to use Volusia Virtual School (VOL) as part of my Home Education.      YES or NO
- 3. I intend to use Florida Virtual School (FLVS) as part of my Home Education.      YES or NO

**Please return to:**

**HomeSchool@groups.Volusia.K12.FL.US**  
(386) 734-7190 ext. 20598 or ext. 20512  
Fax Number: (386) 943-3432

**Mailing Address:**  
Volusia County Schools  
Home Education Dept.  
P.O. Box 2118  
Deland, FL 32721-2118