

HALIFAX BEHAVIORAL SERVICES Title I, Part A Parental Involvement Plan

I, Cassie Chandler, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118 (a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: Through collaboration between Volusia County Schools, Halifax Health and Department of Children and Families, our students will improve their functioning in relation to the family, community, educational environments and residential environment.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Upon admission to the Day Treatment Program, families are provided with a schedule of bi-monthly treatment team appointments. Educational progress in class is shared with the physician and parent at each treatment team meeting. Parents are also provided with a suggested date and time for each student's Individual Education Plan meeting. At this time, student success in Reading, Math and Science are discussed. At annual meeting/Open House, parents are surveyed as how to allocate funds for parent involvement.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Halifax Behavioral	Parent/student counseling
2	Halifax Behavioral	Treatment team meetings involving school, physician, therapist, and case managers
3	Halifax Behavioral	Parenting groups
4	Title 1, Part A	supplemental tutoring after school. Supplemental materials and supplies needed to close the achievement gap.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Schedule annual meeting,	Cassie Chandler	September 12, 2016	parent sign-in sheets, Title 1 handouts, Annual Title 1 parent surveys
2	Send home flyer announcing open house	Cassie Chandler	August 31, 2016	parent sign-in sheets, Title 1 handouts, Annual Title 1 parent surveys
3	present agenda, handouts, Powerpoint presentation	Cassie Chandler	September 12, 2016	parent sign-in sheets, Title 1 handouts, Annual Title 1 parent surveys
4	HBS website with agenda posted	Joe Czajkowski	September 9, 2016	attendance at annual meeting

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: School-based meetings are scheduled in advance. Parent can request a different date/time. Teachers are encouraged with work with parents as much as possible within the school day. In addition, teachers communicate daily through home notes of students. Parents return home notes daily including parent comments. At treatment team Meetings with parents after school hours are scheduled by Halifax Behavioral Services.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	After school tutoring	Afterschool tutors	Increase test scores	2017 school year	monthly formative assessments
2	Targeted group instruction	Classroom teachers	Increase assignment completion rate	2017 school year	increased passing academic grades by quarter
3	Classroom newsletters	Classroom teachers	increased awareness of classroom activities	2017 school year	parent involvement in school conferences
4	School-based enterprise	Classroom teachers	Increased involvement with Halifax Behavioral Services and parents	2017 school year	amount of support for school based enterprises by Halifax Behavioral staff and parents
5	School-Parent Communication folders	Classroom teachers	increase parent involvement in student math and reading activities	2017 school year	increased student performance in math and reading
6	Weekly data chat forms	Classroom teachers	increased student awareness of current grades	2017 school year	increased student mastery of reading, math and science

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PLC training	Joe Czajkowski	focus teachers on reading, math and science instruction	2017 school year	improve ability of teachers to share achievement data with parents
2	Differentiated Instruction	VCS District Staff	Increase reading achievement	2017 school year	improved accuracy with monitoring student reading achievement levels
3	Microsoft 365 training	VCS District Staff	emphasize importance of literacy skills using technology	2017 school year	increased reading progress and skills
4	ESOL Training	VCS District Staff	improve math and reading skills in ELL students	2017 school year	Increased student math and reading skills

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents are involved with family therapy sessions that target functional relationships between parent and children. Parents are encouraged to participate in school activities such as IEP meetings, school functions and parent-teacher conferences. Therapy sessions are scheduled weekly during treatment period. Parent surveys are completed upon discharge from program evaluating program effectiveness. Specified hospital outing will be parent accessible.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Title 1 informational flyers sent home with students

School curriculum is explained at program admission

Daily communication is sent home to parent. Classroom newsletters are sent home either weekly or bi-monthly from each classroom. Parent is able to request meeting at any time. Parent sign attendance sheets at annual open house indicating they were present to receive Title One information. Title 1 information is posted on Halifax Behavioral web page.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Interpreter for limited English-speaking parents is on site.

Spanish language Title 1 flyers are available.

Halifax Behavioral Services therapists share information with parents regarding suggested parenting groups.

Halifax Behavioral Services provides child care during groups.

Parent communication is requested from Title 1 information tab on Halifax Behavioral webpage.

Special-needs parents receive accommodations through building accessibility and interpreting services.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	flexible scheduling of school meetings	Classroom teachers	Improved student participation in school activities	2017 school year
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Halifax Behavioral Services will schedule family meetings to improve parent/child communication	Halifax Behavioral Services	Improved student participation on school activities	2017 school year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	weekly reading and math progress reports	36	198	increase reading and math progress
2	IEP meetings	198	198	improve reading and math skills
3	treatment team meetings	112	112	involve parent and medical team in improving academic skills
4	Title One Annual Meeting	1	13	improve reading and math awareness

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Ipad training- School based	1	5	provide additional reading and math programs to reinforce math and reading skills
2	Secondary reading training- District	1	5	through staff training at HBS, improve Reading abilities
3	Math workshop- District	1	5	through staff training at HBS, improve math skills

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	lack of appropriate parenting skills	parenting classes
2	work schedule	flexible appointment times, telephone conferences
3	unable to attend open house	copies of handouts sent home with students
4	financial resources	school supplies provided to students
5	lack of parent communication	individual conference with parents emphasizing importance of parent involvement

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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