



# School District of Volusia County

## FY22 Elementary School Formulas

Program	Formula
<b>Teachers</b>	
Kindergarten - Third	1 unit for 18.0 Students
Fourth - Fifth	1 unit for 21.0 Students
Art / Music	Enrollment x (50/1250)/20; Minimum=0.5 unit
PE	Enrollment x (90/1250)/20; Minimum=0.5 unit
ESOL	See ESOL Listed Below
Separate Class - Gifted (K-3)	1 unit for 18.0 Students
Separate Class - Gifted (4-5)	1 unit for 21.0 Students
Separate Class - VE Mild/Consultation	1 unit for 16.0 Students
Separate Class - Multi-VE	See reverse side
Separate Class - E/BD	See reverse side
Separate Class - ASD	See reverse side
Pre-K ESE	1 unit for 7 Students
<b>Paraprofessionals</b>	
ESOL	See ESOL Listed Below
Separate Class - VE Mild	$(\text{enroll} * 30\% / 16) * 0.81$ (0.81=6.5 hrs.)
Separate Class - Multi-VE	See reverse side
Separate Class - E/BD	See reverse side
Separate Class - ASD	See reverse side
Separate Class - Language	1 - 7.0 hr paraprofessional per teacher
Pre-K ESE	See reverse side
<b>Instructional Support</b>	
Media Specialists	1 per School
Certified School Counselors	Enroll < 600 = 1.0; Enroll 600+ = 2.0
Principals	1 per School
Assistant Principals (11 months)	1 per School
Teacher on Assignment	Enroll 875+ = 2 per school Enroll < 300 = 1 per school (11 months) Enroll 300-849 = 0 Enroll 850+ = 1 per school (10 months) Schools with E/BD programs = 1 (10 months)
Clerical	Refer to Clerical Formula Sheet
Custodial	Contracted Service

\*Any variation from this formula must be made in consultation with the appropriate Area Superintendent.

### Elementary ESOL Formula

Enrollment	Teacher	Para
0 - 14	0.0	0.0
15 - 39	0.0	1.0
40 - 79	1.0	1.0
80 - 139	2.0	1.0
140 - 219	3.0	1.0
220 - 299	4.0	1.0
300 - 379	5.0	1.0



## School District of Volusia County

### E/BD and ASD Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 6	1.0	1.0
7 - 9	1.0	2.0
10 - 12	2.0	2.0
13 - 15	2.0	3.0
16 - 18	3.0	3.0
19 - 21	3.0	4.0
22 - 24	4.0	4.0
25 - 27	4.0	5.0
28 - 30	5.0	5.0
31 - 33	5.0	6.0
34 - 36	6.0	6.0
37 - 39	6.0	7.0
40 - 42	7.0	7.0

### Multi-VE Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 8	1.0	2.0
9 - 16	2.0	4.0
17 - 24	3.0	6.0
25 - 32	4.0	8.0
33 - 40	5.0	10.0
41 - 48	6.0	12.0
49 - 54	7.0	14.0
55 - 60	8.0	16.0
61 - 66	9.0	18.0
67 - 72	10.0	20.0

#### Para hours:

Elementary	7.0 hours
Secondary	7.5 hours



## School District of Volusia County Elementary School Clerical Formulas

### Base Enrollment of 300 - 500 Students

Position	No.	Months	Hours	FTE
Office Specialist III	1	12	8	1.00
Office Specialist II	1	12	8	1.00
Office Specialist I	1	12	8	1.00
Office Specialist I	1	10	6	0.63
Office Specialist I	1	10	4	0.42
<b>Total Allocation</b>	<b>5</b>			<b>4.05</b>

### Base Enrollment of 501 - 700 Students

Position	No.	Months	Hours	FTE
Office Specialist III	1	12	8	1.00
Office Specialist II	1	12	8	1.00
Office Specialist II	1	11	8	0.92
Office Specialist I	1	10	6	0.63
Office Specialist I	1	10	4	0.42
<b>Total Allocation</b>	<b>5</b>			<b>3.97</b>

### Base Enrollment of 701 - 874 Students

Position	No.	Months	Hours	FTE
Office Specialist III	1	12	8	1.00
Office Specialist II	1	12	8	1.00
Office Specialist II	1	12	8	1.00
Office Specialist I	1	10	6	0.63
Office Specialist I	1	10	4	0.42
<b>Total Allocation</b>	<b>5</b>			<b>4.05</b>

### Base Enrollment of > 874 Students

Position	No.	Months	Hours	FTE
Office Specialist III	2	12	8	2.00
Office Specialist II	1	12	8	1.00
Office Specialist I	1	10	6	0.63
Office Specialist I	1	10	4	0.42
<b>Total Allocation</b>	<b>5</b>			<b>4.05</b>

\*Add one additional 6 hour, 10 month Office Specialist I for every 125 students above 500.

### Small School Allocation Base Enrollment of <300 Students

Position	No.	Months	Hours	FTE
Office Specialist III	1	12	8	1.00
Office Specialist II	1	12	8	1.00
Office Specialist I	1	10	6	0.63
<b>Total Allocation</b>	<b>3</b>			<b>2.63</b>

- ü The media clerk allocation is included in the formulas and each school must provide at least one media clerk. Hours and months for the media clerk are at the Principal's discretion based on the best interest of the school.
- ü Trades are not allowed between levels OR para to clerical / clerical to para
- ü Months/hours are flexible only on additional OSI allocations earned above the base. OSII and OSIII positions must be allocated as shown.
- ü The Principal's secretary position must be classified as an OSIII and their duties must align with that classification.



## School District of Volusia County FY22 Middle School Formulas

Program	Formula
<b>Teachers</b> Core - Grades 6-8 Non-Core Grades 6-8 ESOL VE Mild/Consultation Small Group VE Modified Separate Class - Gifted Separate Class - Multi-VE Separate Class - E/BD Separate Class - ASD	1 unit for 21.0 Students 1 unit for 39.0 Students See ESOL Listed Below (enrollment/60%)/13 1 unit for 10 Students 1 unit for 19.5 Students See reverse side See reverse side See reverse side
<b>Paraprofessionals</b> ESOL VE Mild/Consultation Sm. Group Separate Class - Multi-VE Separate Class - E/BD Separate Class - ASD	See ESOL Listed Below ([enroll*20%]/13)*0.88 (0.88=7.0 hrs) See reverse side See reverse side See reverse side
<b>Instructional Support</b> Media Specialists Certified School Counselors Principals Assistant Principals ESE Assistant Principal Teacher on Assignment (10 Months) Clerical Campus Advisors Custodial	1 per school 1 per 425 students, minimum 2 1 per school 2 per school 1 per school, partially funded through IDEA 1 per school Refer to Clerical Formula Sheet 2 per school Contracted Service

Any variation from this formula must be made in consultation with the appropriate Area Superintendent

### ESOL Formula

Enrollment	Teacher	Para
0 - 14	0.0	0.0
15 - 24	0.0	1.0
25 - 49	0.5	1.0
50 - 74	1.0	1.0
75 - 99	1.5	1.0
100 - 124	2.0	1.0
125 - 149	2.5	1.0
150 - 174	3.0	1.0
175 - 199	3.5	1.0
200 - 224	4.0	1.0



## School District of Volusia County

### E/BD and ASD Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 6	1.0	1.0
7 - 9	1.0	2.0
10 - 12	2.0	2.0
13 - 15	2.0	3.0
16 - 18	3.0	3.0
19 - 21	3.0	4.0
22 - 24	4.0	4.0
25 - 27	4.0	5.0
28 - 30	5.0	5.0
31 - 33	5.0	6.0
34 - 36	6.0	6.0
37 - 39	6.0	7.0
40 - 42	7.0	7.0

### Multi-VE Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 8	1.0	2.0
9 - 16	2.0	4.0
17 - 24	3.0	6.0
25 - 32	4.0	8.0
33 - 40	5.0	10.0
41 - 48	6.0	12.0
49 - 54	7.0	14.0
55 - 60	8.0	16.0
61 - 66	9.0	18.0
67 - 72	10.0	20.0

#### Para hours:

Elementary	7.0 hours
Secondary	7.5 hours



## School District of Volusia County Middle School Clerical Formulas

Based on Enrollment of 1100 - 1300 Students\*

Position	# of Positions	Months	Hours	FTE (from conversion chart)
<b>Base Allocation:</b>				
Office Specialist III	3	12 (260 days)	8	3.00
Office Specialist II	1	12 (260 days)	8	1.00
Office Specialist I	4	11 (216 days)	8	3.68
<b>Total Base Allocation</b>	<b>8</b>			<b>7.68</b>

\*\* Add one additional 4 hour, 10 month Office Specialist I for every 350 students above the 1300 base.

\*Allocate 3.30 Office Specialist I with enrollment <1100

- ü The media clerk allocation is included in the formulas and each school must provide at least one media clerk. Hours and months for the media clerk are at the Principal's discretion based on the best interest of the school.
- ü Trades are not allowed between levels OR para to clerical / clerical to para
- ü Months/hours are flexible only on additional OSI allocations earned above the base. OSII and OSIII positions must be allocated as shown.
- ü The Principal's secretary position must be classified as an OSIII and their duties must align with that classification.



# School District of Volusia County

## FY22 High School Formulas

Program	Formula
<b>Teachers</b> Core - Grades 6-8 (Taylor Middle-High) Non-Core - Grades 6-8 (Taylor Middle-High) Core - Grades 9-12 Non-Core - Grades 9-12 AP IB ESOL VE Mild/Supt. Fac/Consultation Sm.Gr. VE Modified Separate Class - Multi-VE Separate Class - E/BD Separate Class - ASD Separate Class - VE Mild - Middle Separate Class - Gifted - Middle	1 unit for 21.0 Students 1 unit for 39.0 Students 1 unit for 27.0 Students 1 unit for 40.0 Students units allocated based on earnings funds allocated based on earnings See ESOL Listed Below (enrollment/60%)/12.5 1 unit for 10.0 Students See reverse side See reverse side See reverse side (enrollment/60%)/13 1 unit for 19.5 Students
<b>Paraprofessionals</b> ESOL VE Mild/Consultation Sm. Group Separate Class - Multi-VE Separate Class - E/BD Separate Class - ASD	See ESOL Listed Below ((enroll*20%)/12.5)*0.94 (0.94=7.5 hrs.) See reverse side See reverse side See reverse side
<b>Instructional Support</b> Media Specialists Certified School Counselors Athletic Director Assistant Principals ESE Assistant Principal Teacher on Assignment (10 months)  Clerical Campus Advisor Custodial	1 per school 1 per 425 students, minimum 3 1 per school up to 2100=3; over 2100=4 1 per school, partially funded through IDEA Enrollment <2500 = 1 Enrollment 2500+ = 2 Refer to Clerical Formula Sheet 4 per school Contracted Service

Any variation from this formula must be made in consultation with the appropriate Area Superintendent.

ESOL Formula		
Enrollment	Teacher	Para
0 - 14	0.0	0.0
15 - 24	0.0	1.0
25 - 49	0.5	1.0
50 - 74	1.0	1.0
75 - 99	1.5	1.0
100 - 124	2.0	1.0
125 - 149	2.5	1.0
150 - 174	3.0	1.0
175 - 199	3.5	1.0
200 - 224	4.0	1.0
225 - 249	4.5	1.0
250 - 274	5.0	1.0



## School District of Volusia County

### E/BD and ASD Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 6	1.0	1.0
7 - 9	1.0	2.0
10 - 12	2.0	2.0
13 - 15	2.0	3.0
16 - 18	3.0	3.0
19 - 21	3.0	4.0
22 - 24	4.0	4.0
25 - 27	4.0	5.0
28 - 30	5.0	5.0
31 - 33	5.0	6.0
34 - 36	6.0	6.0
37 - 39	6.0	7.0
40 - 42	7.0	7.0

### Multi-VE Staffing Formula

<u>Enrollment</u>	<u>Teacher</u>	<u>Para</u>
1 - 8	1.0	2.0
9 - 16	2.0	4.0
17 - 24	3.0	6.0
25 - 32	4.0	8.0
33 - 40	5.0	10.0
41 - 48	6.0	12.0
49 - 54	7.0	14.0
55 - 60	8.0	16.0
61 - 66	9.0	18.0
67 - 72	10.0	20.0

#### Para hours:

Elementary	7.0 hours
Secondary	7.5 hours





# School District of Volusia County High School Clerical Formulas

Based on Enrollment of 1500 - 1700 Students\*

Position	# of Positions	Months	Hours	FTE (from conversion chart)
<b>Base Allocation:</b>				
Office Specialist III	4	12 (260 days)	8	4.00
Office Specialist II	3	12 (260 days)	8	3.00
Office Specialist II	1	11 (216 days)	8	0.92
Office Specialist I	1	12 (260 days)	8	1.00
Office Specialist I	2	11 (216 days)	8	1.84
Office Specialist I	1	10 (196 days)	8	0.83
<b>Total Base Allocation</b>	<b>12</b>			<b>11.59</b>

\* Add one additional 4 hour, 10 month Office Specialist I for every 350 students above the 1700 base.

\*Allocate 3.0 Office Specialist I with enrollment <1150

- ü The media clerk allocation is included in the formulas and each school must provide at least one media clerk. Hours and months for the media clerk are at the Principal's discretion based on the best interest of the school.
- ü Trades are not allowed between levels OR para to clerical / clerical to para
- ü Months/hours are flexible only on additional OSI allocations earned above the base. OSII and OSIII positions must be allocated as shown.
- ü The Principal's secretary position must be classified as an OSIII and their duties must align with that classification.