

Notice for Release of Student Directory Information Family Educational Rights and Privacy Act (FERPA)

Valid for the 20____ - 20____ School Year

_____ Last Name	_____ First Name	_____ Middle Initial
_____ School	_____ Student ID	_____ Grade

In accordance with the School District of Volusia County's Public Notice Regarding Student Records (as published in the Student and Family Policy Guide and Code of Student Conduct and Discipline), I hereby request directory information from my child's education records **not be released** for use by the school district or outside organizations. *Note: The School District of Volusia County limits the release of student directory information to entities with a legitimate educational purpose, such as companies that manufacture class rings or public yearbooks, colleges/universities, and military recruiters.*

Please note that you have the choice to opt out of releasing all directory information or only address and/or telephone listing. If you choose to opt out from allowing all directory information to be released, your child's name, photograph and other information will not be made available in publications, including:

- A playbill showing your student's role in a drama production
- The annual yearbook
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members
- District and school publications, websites, videos, and social media platforms (including Facebook and Twitter)

The following information is designated as directory information by FERPA and the School District of Volusia County:

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|--------------------------|--|
| • Student's name | • Grade level |
| • Parent/Guardian's name | • Participation in officially recognized activities and sports |
| • Address | • Weight and height of members of athletic teams |
| • Telephone listing | • Degrees, honors, and awards received |
| • Photograph and images | • The most recent educational agency or institution attended |
| • Date of birth | |
| • Major field of study | |
| • Dates of attendance | |

Check options below:

- Do not release my child's address. (update S313)
- Do not release my child's telephone listing. (update S313)
- Do not release any of my child's directory information as defined above (update S319)

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

This Opt-Out form will become part of the student's cumulative record. After you have read and signed the permission form, please return it to your child's school.