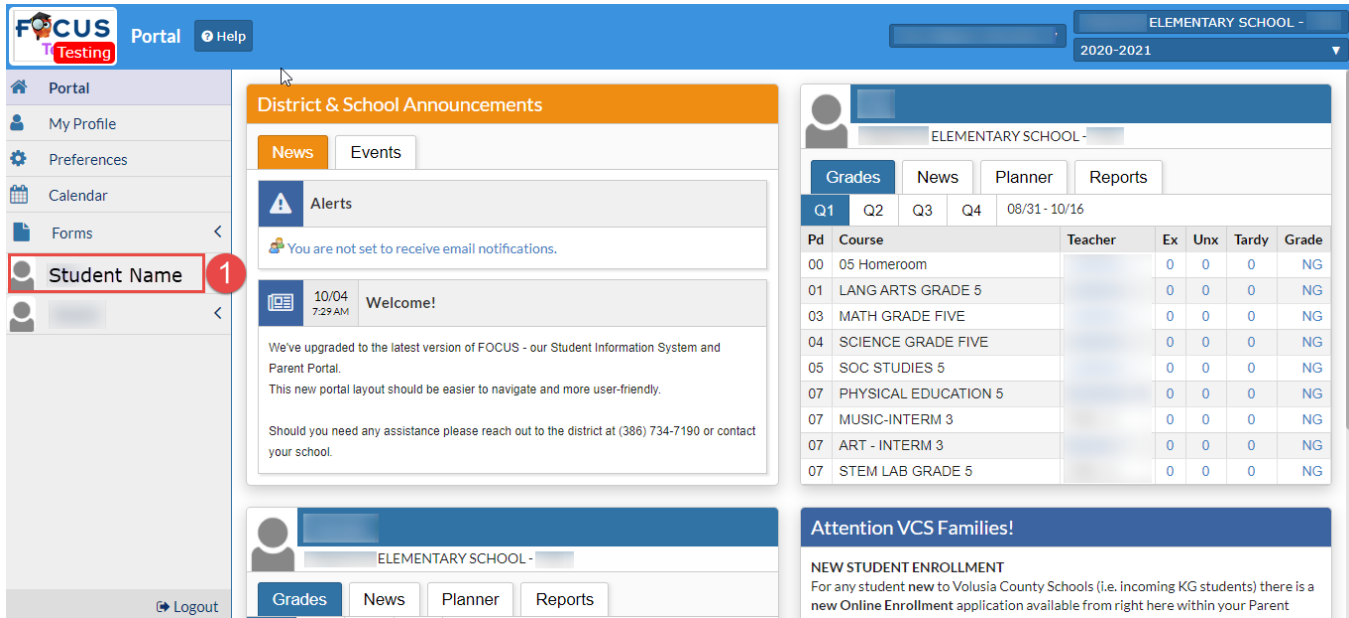


Parent Portal

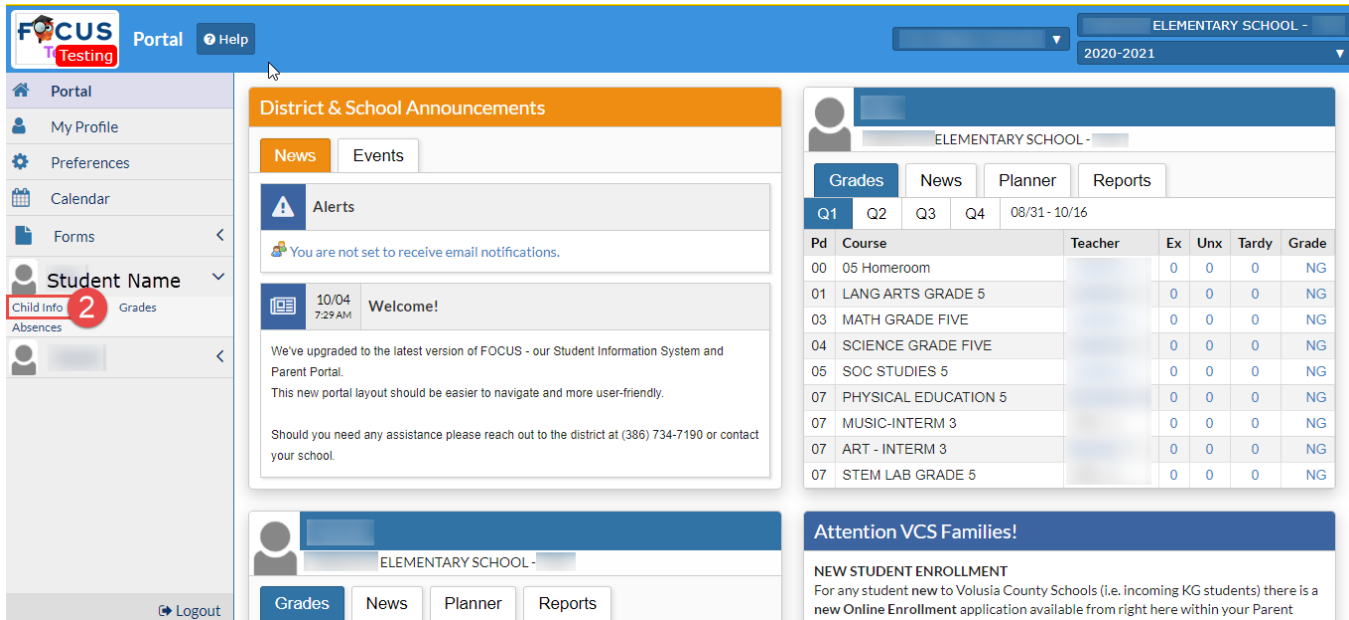
1. You will need access to Parent Portal.
 - a. If you need help signing up for Parent Portal, visit <https://www.vcsedu.org/parents/parent-portal> for directions on signing up.
2. Once you are in your Parent Portal Account, you will click on the student (child) you want to retrieve your information from [1]



The screenshot shows the Parent Portal interface. On the left sidebar, the 'Student Name' menu item is highlighted with a red box and a circled '1'. The main content area displays 'District & School Announcements' with tabs for 'News' and 'Events'. Below this, there is an 'Alerts' section with a message: 'You are not set to receive email notifications.' and a 'Welcome!' message dated 10/04 7:29 AM. The right sidebar shows a student profile for 'ELEMENTARY SCHOOL -' with tabs for 'Grades', 'News', 'Planner', and 'Reports'. The 'Grades' tab is active, showing a table of student performance data.

Pd	Course	Teacher	Ex	Unx	Tardy	Grade
00	05 Homeroom		0	0	0	NG
01	LANG ARTS GRADE 5		0	0	0	NG
03	MATH GRADE FIVE		0	0	0	NG
04	SCIENCE GRADE FIVE		0	0	0	NG
05	SOC STUDIES 5		0	0	0	NG
07	PHYSICAL EDUCATION 5		0	0	0	NG
07	MUSIC-INTERM 3		0	0	0	NG
07	ART - INTERM 3		0	0	0	NG
07	STEM LAB GRADE 5		0	0	0	NG

3. Then, click on 'Child Info' [2]



The screenshot shows the Parent Portal interface. On the left sidebar, the 'Child Info' menu item is highlighted with a red box and a circled '2'. The main content area is identical to the previous screenshot, showing 'District & School Announcements' and the 'Grades' table. The right sidebar also remains the same, displaying the student profile and the 'Grades' tab.

4. Then, click on 'Grade Summary' [3]

The screenshot shows the Focus Child Info interface. The top navigation bar includes the Focus logo, 'Child Info', 'Help', '(Parents)', 'ELEMENTARY SCHOOL', and '2020-2021'. The left sidebar contains a menu with options: Portal, My Profile, Preferences, Calendar, Forms, Student Name (expanded to show Child Info, Grades, Absences), and Logout. The 'Grades Summary' option is highlighted with a red box and a red circle containing the number '3'. The main content area shows the 'General Demographics' section with fields for Student Email Address, Local Student ID, Counselor, Homeroom Number, Homeroom Teacher, and My School Bucks Account #.

5. You can view the students schedule:

- a. Title – Course Title
- b. Teacher
- c. Building & Room #
- d. Period

The screenshot shows the Focus Child Info interface with the 'Grades Summary' option selected in the sidebar. The main content area displays a table titled 'Student Grade Summary'. The table has columns for Sch# (7781), Course, Title, Teacher, Room, Prd, Q1, Q2, Ex1, and S1. The table contains the following data:

Sch#	Course	Title	Teacher	Room	Prd	Q1	Q2	Ex1	S1
7781	5100110	05 Homeroom	Leathem, J	04-424	00				
7781	5010046	LANG ARTS GRADE 5	Leathem, J	04-424	01				
7781	5012070	MATH GRADE FIVE	Leathem, J	04-424	03				
7781	5020060	SCIENCE GRADE FIVE	Leathem, J	04-424	04				
7781	5021070	SOC STUDIES 5	Leathem, J	04-424	05				
7781	5015070	PHYSICAL EDUCATION 5	7781.V	01-125	06				
7781	5015070	PHYSICAL EDUCATION	Blushiy, T	01-123	06				