

MISSION STATEMENT

Through partnerships and teamwork, we will provide a cooperative, responsive and personal approach to ensure safe, secure, effective and efficient transportation to support instructional programs and services for students, families and the community.

Message from the Director:

Welcome back to a great beginning of the 2019-2020 school year!

The staff here in the Student Transportation Services Department are excited and looking forward to providing a safe and timely manner of accessing daily opportunities for learning, which is the key to the future success of nearly 25,000 of our students here in the Volusia County School District.

In addition, please consider the newly designed blue banner seen below as your personal invitation to become a member of our phenomenal Student Transportation Services Team! Our work is challenging, rewarding and meaningful as we impact our future- The Students in VCS! Have a great year!!

Thank you, Mitch Moyer



<https://www.vcsedu.org/>

STUDENT TRANSPORTATION SERVICES

1648 Hancock Boulevard
Daytona Beach, FL. 32114
Phone: (386) 258-4677

Director of Transportation: Mitch Moyer
mmoyer@volusia.k12.fl.us

Director's Administrative Secretary
krbutler@volusia.k12.fl.us

Assistant Director, Operations East Volusia: Barbara Ivey
bivey@volusia.k12.fl.us

Assistant Director, Operations West Volusia: Betsy Burris
baburris@volusia.k12.fl.us

Assistant Director, Fleet & Finance: Chris Boyer
cjboyer@volusia.k12.fl.us

OPERATIONS ADMINISTRATION

GIS/Routing
Lauren Blanton, Routing Manager
leblanto@volusia.k12.fl.us

Area 1 (Route # with 100 series)
Curlease Kelly, Area Manager
cmkelly@volusia.k12.fl.us

Area 2 (Route # with 200 series)
Tawana Jenkins-Hicks, Area Manager
tcjenkin@volusia.k12.fl.us

Area 3 (Route # with 300 series)
Clarence (Chip) Kent, Area Manager
cnkent@volusia.k12.fl.us

Area 4 (Route # with 400 series)
Jessie Clark, Area Manager
jclark@volusia.k12.fl.us

Area 5 & 6 (Route # with 500/600 series)
Kathy Andrews, Area Manager
klandrew@volusia.k12.fl.us

Dispatcher – East Volusia
(386) 258-4677, xt. 50565

Dispatcher – West Volusia
(386) 736-6753, xt. 20851

STUDENT TRANSPORTATION SERVICES

RULES & REGULATIONS

2019 - 2020



*A special message for our
Parents & Guardians*



**Student safety always
comes first!**

ELIGIBILITY FOR SCHOOL BUS TRANSPORTATION

In order to be eligible for school bus transportation service, the student must:

- Reside two or more miles from their assigned school, be a participant in a designated Exceptional Student Education (ESE) program with an active Individual Education Plan (IEP), or a 504 Plan that has been approved by the school principal or their designee.

BUS STOP LOCATIONS

- Students should arrive at the bus stop location ten (10) minutes before scheduled time.
- Children should wait in a safe place well back from the side of the road.
- If students must cross the road to board a school bus, wait until the bus has arrived and all traffic has stopped; then wait for the signal from the school bus driver before crossing.
- The safety of children getting to and from bus stops, and while at the school bus stop location, requires the consistent and cooperative effort of parents.
- Parents are strongly urged to be at the pick-up and drop-off location each day or arrange for a responsible adult to be there.
- All bus stops are reviewed regularly for safety.

AT ALL TIMES

- Smile.
- Be friendly. Be respectful.
- Speak with students in a kind manner.
- Speak with adults in a polite manner.

COMMUNICATION

- Dispatch Daily Hours of Operation: 6:00am – 10:00am and 1:15pm – 5:15pm.
- If your student is not going to ride the morning bus, please notify the Dispatch Office prior to 6:00am.
- If a student fails to ride for three (3) consecutive days without the proper notification, bus ridership will cease until the parent/ guardian contacts the school or transportation.

RIDING THE SCHOOL BUS

- Respect the bus driver and attendant.
- Be considerate to everyone on the bus, respecting the physical condition and property of the bus.
- Students should refrain from using loud voices, profanity and/or obscene gestures. Respect the rights of others.
- Keep the aisle clear. Books or bags are tripping hazards and can block the way in an emergency.
- The driver is in complete charge and may assign seats.
- To ensure student safety, students are to remain seated while the bus is in motion. Arms, hands, and heads should remain inside the bus.
- To maintain cleanliness, there will be no eating or drinking on the school bus.
- Do NOT litter on the bus or throw things from the bus.
- Do NOT tamper with bus equipment, or the emergency exits.
- Maintain complete silence at railroad crossings.
- In case of an emergency, follow the directions of the bus driver or the police if the driver is unable to give instructions.
- With the exception of an approved service dog, animals shall not be transported on the bus.
- Glass containers are not allowed at any time.
- Tobacco, lighters, or open flame are prohibited.
- Parents may not ride the bus. Drivers are instructed not to let unauthorized adults on the bus. This is for the protection of all students.

FAILURE TO ABIDE BY THESE RULES
COULD RESULT IN A REMOVAL FROM
THE BUS FOR ONE OR MORE DAYS.

GETTING ON THE SCHOOL BUS

- Form a single line when boarding the bus.
- Do not push or shove others while in line.
- Hold the handrail when getting on the bus.
- Enter your student ID # on the keypad.
- Quickly find your seat and remain seated.
- Buckle your seatbelt. Safety first!



GETTING OFF THE SCHOOL BUS

- Do not get up to leave until the bus has stopped.
- Enter your student ID # on the keypad before exiting.
- To ensure student safety, students should exit the bus at their assigned bus stop.
- If you need to cross the road when getting off the bus, walk to the end of the stop arm. Cross only after the driver signals that it is safe.
- Make sure the bus driver can see you.
- Always stay away from the bus's back end and tires.

