



**Document Delivery/Pick Up Authorization Form**  
**Building Department, 3750 Olson Drive, Daytona Beach, FL 32124**

**2C**

Date: \_\_\_\_\_

Company: \_\_\_\_\_

Licensed Contractor of Record: \_\_\_\_\_

Facility: \_\_\_\_\_ Permit # (if issued): \_\_\_\_\_

Project: \_\_\_\_\_ VCS Project #: \_\_\_\_\_

In addition to myself, the following persons are authorized by me, as the building permit holder, to submit and pick up project documents for the project listed above from the Volusia County Schools Building Department. Documents delivered/picked up by these persons shall be considered the same as if I personally delivered or received them.

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_

In addition to myself, my project superintendent is authorized to request required code compliance inspections from the VCS Building Department.

Name: \_\_\_\_\_

This authorization is effective for the duration of this project or until rescinded or modified in writing.

Qualifier Signature: \_\_\_\_\_

Notary Signature and Date for Contractor's Signature

Notary Signature

Date

Notary Seal