**School Advisory Council Membership Data Form**

**(EXAMPLE)**

**At least 80% of members are present at every meeting. To calculate attendance and participation at all meetings: Have members sign-in. Divide the number present by the number of members on council.** This document certifies that the School Advisory Council is composed of a majority of non-school employees and that the membership is representative of the race, ethnic, and economic population of the school.

**Note: To ensure your school meets this requirement; in the beginning of the year, schedule at least 8 meetings plus two alternative meeting**.

|  |  |  |  |
| --- | --- | --- | --- |
| **Advisory Member's Name** | **Type of Member****(i.e. business partner, staff, etc.)** | **\*\*Meetings attended (min. of 8 per year)** | **Member Attendance****%** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 1. Nancy Wait
 | Community member | N.W. | N.W. |  | N.W. | N.W. | N.W. | N.W. | N.W. | - | - | 87% |
| 1. Tom Russell
 | Parent | T.R. | T.R. | T.R. | T.R. | T.R. | T.R. | T.R. | T.R. | - | - | 100 |
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| **Total % of Members in Attendance per Meeting** | **100 %** | **100 %** | **50%** | **100 %** | **100 %** | **100 %** | **100 %** | **100 %** |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Group** | **Number** | **% of Total** |
| Administrator |  |  |
| Teacher |  |  |
| Student |  |  |
| Classified |  |  |
| Parent |  |  |
| Business/Community |  |  |
| Total |  |  |

|  |  |
| --- | --- |
| **Activity** | **Date** |
| *Meeting 1* | *August 22, 2018* |
| *Meeting 2* | *September 19, 2018* |
| *Meeting 3* |  |
| *Meeting 4* |  |
| *Meeting 5* |  |
| *Meeting 6* |  |
| *Meeting 7* |  |
| *Meeting 8* |  |
| *Meeting 9* |  |
| *Meeting 10* |  |

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| --- | --- | --- | --- |
| **Advisory Member's Name** | **Type of Member****(i.e. business partner, staff, etc.)** | **\*\*Meetings attended (min. of 8 per year)** | **Member Attendance****%** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
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| **Total % of Members in Attendance per Meeting** |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Group** | **Number** | **% of Total** |
| Administrator |  |  |
| Teacher |  |  |
| Student |  |  |
| Classified |  |  |
| Parent |  |  |
| Business/Community |  |  |
| Total |  |  |

|  |  |
| --- | --- |
| **Activity** | **Date** |
| *Meeting 1* |  |
| *Meeting 2* |  |
| *Meeting 3* |  |
| *Meeting 4* |  |
| *Meeting 5* |  |
| *Meeting 6* |  |
| *Meeting 7* |  |
| *Meeting 8* |  |
| *Meeting 9* |  |
| *Meeting 10* |  |