

School Improvement Timeline & Grant Cycle Information 2021-2022

SIP & SAC TIMELINE	
DATES	ACTIVITY
July 21	BSI Summer Academy @ Mainland High School
Aug. 5	SLT Virtual SIP Training (8:00-12:00)
Aug. 18-20	SAC Contact Webinar (Information will be on Teams; mandatory for all SAC contacts)
Aug. 23	SIP Help Day (Face to Face - 8:30-11:30 or 12:30-4:30)
Aug. 24	SAVE SIP draft in CIMS for district review and feedback (Do not Submit)
Aug. 25	Review of SIP draft by Transformations & SI Office (CSI Schools)
Aug. 30	Submit Final SIP in CIMS (CSI Schools)
Aug. 30	Upload SAC Membership Form & Additions/Deletions Monitoring Form (with signatures) to reflect anychanges to your SAC membership to SAC Upload SharePoint site.
Sept. 1	Review SIP draft by the district (TSI Schools)
Sept. 7	Submit Final SIP in CIMS (TSI Schools)
Sept.17	Upload Elections Results Form to SharePoint site
Sept. 30	Upload SAC Membership Form & Additions/Deletions Monitoring Form (with signatures) to reflect anychanges to your SAC membership to SAC Upload SharePoint site.
Sept. 28	Approval of SIP drafts by school board
Sept. 30	State finalizes the SIP Review of the CSI graded schools in CIMS
Oct. 15	District approved final version of SIP are published for public access in CIMS
Dec. 16	Upload SAC Membership Form & Additions/Deletions Monitoring Form (with signatures) to reflect anychanges to your SAC membership to SAC Upload SharePoint site
Jan. 3-25	SIP Progress Monitoring Mid-Year Meeting Window
Jan. 25	SIP Mid-Year Reflection due in CIMS
Jan. – May	Window to Conduct Climate Surveys
March 30	Upload SAC Membership Form & Additions/Deletions Monitoring Form (with signatures) to reflect anychanges to your SAC membership to SAC Upload SharePoint site
April 1 – May 9	SAC Elections window for next year's SAC membership
May 12	Upload Elections Results Form to SharePoint site

SAC AGENDAS – SCHEDULING GUIDELINES			
<i>Those pursuing Five Star must meet 8 times during the year and include the ** items.</i> <i>Those not pursuing Five Star need to meet only 4 times.</i>			
August	September	October	November/December
<input type="checkbox"/> Share last year's SIP and school data <input type="checkbox"/> Gather input from SAC and school for SIP revisions** <input type="checkbox"/> Set all SAC meeting dates <input type="checkbox"/> Appoint DAC Representative** <input type="checkbox"/> Update SAC Membership Form <input type="checkbox"/> Vote on Additions and Deletions <input type="checkbox"/> Approve SAC Roster <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> SAC Membership and A/D Forms Due <input type="checkbox"/> Update and upload bylaws as needed <input type="checkbox"/> Allow 1 week for Public Input dates** <input type="checkbox"/> Revise SIP based upon input from SAC and public** <input type="checkbox"/> Present finalized SIP to SAC <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> SIP Peer Review <input type="checkbox"/> Final SIP and SIP Reflection Report Due** <input type="checkbox"/> Review Collaborative Partnering and Shared Decision-making Guidelines with SAC and staff** <input type="checkbox"/> Update and upload bylaws as needed <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> Update SAC Membership Form for Mid-year Monitoring <input type="checkbox"/> Vote to approve Additions and Deletions <input type="checkbox"/> SAC Membership and A/D Forms Due <input type="checkbox"/> Upload SAC Minutes
January	February	March	April/May
<input type="checkbox"/> Mid-year Reflection on SIP Action Plan Due <input type="checkbox"/> Report on SIP goal progress <input type="checkbox"/> Complete and share Mid-year Reflection on SIP Action Plans <input type="checkbox"/> Vote to Approve Additions and Deletions <input type="checkbox"/> Plan for Climate Survey <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> Conduct Climate Surveys <input type="checkbox"/> Share data and updates from SIP Progress Monitoring Mid-Year Meeting** <input type="checkbox"/> Review Code of Conduct <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> SAC Membership and A/D Forms Due <input type="checkbox"/> Conduct Climate Surveys <input type="checkbox"/> Upload SAC minutes	<input type="checkbox"/> Update SAC Membership Form for End of Year Monitoring <input type="checkbox"/> Vote to approve additions and deletions <input type="checkbox"/> SAC Membership and A/D Forms Due <input type="checkbox"/> Elections Window <input type="checkbox"/> May Meeting for voting if needed <input type="checkbox"/> Elections Results Form Due <input type="checkbox"/> Share SIP Progress with SAC <input type="checkbox"/> Share Climate Survey Results <input type="checkbox"/> Upload SAC Minutes

SAC AGENDAS-TITLE I TALKING POINTS GUIDELINES

August	September	October	November/December
<ul style="list-style-type: none"> ✓ What is Title I? ✓ How does it help our school? ✓ Share results from previous year's Title I Parent Survey ✓ Current year allocation ✓ 1% Parenting set-aside ✓ Input/Feedback about Parent & Family Engagement funds ✓ Update Title I Parent Compact for current year 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Review Parent & Family Engagement Plan and discuss suggestions ✓ Share information about the F.A.C.T. Fairs 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss Title I Technology programs (ex. Smart Start, Waterford, SuccessMaker, iPad Project) 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss Coaching and Academic Intervention ✓ Discuss programs for students classified as Homeless, Neglected, or Delinquent
January	February	March	April/May
<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss VPK if applicable 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss supports to ESOL students 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss supports to Migrant & Immigrant students 	<ul style="list-style-type: none"> ✓ Share updated Title I budget and solicit input for future spending ✓ Share feedback regarding any parent involvement activities since last meeting ✓ Discuss summer programs ✓ Propose revisions to next year's Title I Compact

School Improvement Grant Cycle Information

UniSIG Annual Deadlines

Grant Cycle: August 1, 2020 - July 31, 2021		
Quarters	Cycle	Deliverable Deadline
Year 4 Quarter 4	May 1 – July	August 15, 2021
Year 5 Quarter 1	August 1 – October 31, 2021	November 15, 2021
Year 5 Quarter 2	November 1, 2021 – January 31, 2022	February 15, 2022
Year 5 Quarter 3	February 1 – April 30, 2022	May 15, 2022
Year 5 Quarter 4	May 1-July 31, 2022	August 15, 2022

TSSSA Deadlines by 1011.62(21), F.S.

August 1	TSSSA application must be submitted to the district school board
September 1	District approved TSSSA application must be submitted to the BSI

*Recommended to be submitted by July 15 to be reviewed to possibly receive funding by September 10.

TSSSA Disbursement Calendar

2021-22 TSSSA Allocation List												
Date of Funds	*Sept. 10					Sept.	October		November		December	
Payment #	1	2	3	4	5	6	7	8	9	10	11	12
Recalculated and reallocated based on the October FTE and February FTE												
Date of Funds	January		February		March		April		May		June	
Payment #	13	14	15	16	17	18	19	20	21	22	23	24

August 31	Instructional personnel must be providing direct instruction at the eligible school and meet qualifications.
September 4	Instructional rosters due in Sharefile for the UniSIG Supplemental Teacher Allocation

UniSIG Supplemental Teacher Allocation Recommended disbursement (end of Semesters- January and June)